AIOU

PROSPECTUS
2026
SPRING

Faculty of Social Sciences & Humanities

Associate Degree

DURATION – 2 YEARS

Urdu
Pakistan Studies
English
Sociology
Psychology
Mass Communication
Business Administration

History
Education
Political Sciences
International Relation
Gender & Women Studies
Library and Information Sciences
Instructional Design & Technology

Arabic
Economics

Allama Iqbal Open University, Islamabad

www.aiou.edu.pk

Help Line: (051) 111-112-468

PROSPECTUS

OF

Associate Degree Programs

FOR

SEMESTER: SPRING, 2026

Allama Iqbal Open University
Islamabad

Semester:... Spring, 2026

Price: .... Rs. 100/-

Composed/Typeset by:...................................... Hameed Zahid

Printing Incharge:... Dr. Sarmad Iqbal

Printer:... AIOU-Printing Press, Islamabad

Publisher: .... Allama Iqbal Open University, H-8, Islamabad

Vice-Chancellor's Message

Dear Student,

السلام علیکم

Allama Iqbal Open University (AIOU) is one of the mega universities of the world and it occupies a unique position in the education sector of Pakistan, because of its affordability and high quality distance and online academic programs. AIOU has now turned into the most favorite university of the country with high international repute. The university made a landmark progress by ensuring access to quality education for rural areas' under-privileged students and the people of all ages particularly the females can now select and join the programs of their choice, while sitting at their residence and simultaneously continuing their jobs. After assessing the success of many degree programs in Pakistan, AIOU is now going to offer a variety of range programs for students residing worldwide. More than 1.3 million students are getting benefits from the high quality educational services of AIOU in all regions of the country through more than fifty regional offices of the university. It offers-suggests many undergraduate and postgraduate programs at rural and remote areas providing an unparalleled opportunity to all the poor and deprived segments of the society at an affordable cost. The university has recently digitalized all its student-support services for facilitating its students on priority basis. This digitization of the system, it is hoped, will enable AIOU the students to get all discipline of educational programmes using their Learning Management System (LMS) portal support online.

Committed to your bright future.

Prof. Dr. Nasir Mahmood
Vice Chancellor

AIOU ACADEMIC CALENDAR

IMPORTANT ACTIVITIES TO BE REMEMBERED

Autumn Semester			Spring Semester		
Proposed Activity	**Schedule**		**Proposed Activity**	**Schedule**	
	From	**To**		**From**	**To**
Admission	01 July	05 September	**Admission**	01 January	05 March
Mailing	01 September	15 November	**Mailing**	01 March	15 May
Study Period	16 November	28 February	**Study Period**	16 May	30 August
Examination (Conduct)	01 March	30 April	**Examination (Conduct)**	01 September	30 October
Result Declaration	30 June		**Result Declaration**	30 December	

Note: Contact concerned Regional office for exact schedule of activities. Continuing Students are sent information for all activities by CMS/SMS. Simultaneously information is placed on website (www.aiou.edu.pk), students can download if not received by post.

MINIMUM AND MAXIMUM DURATION/
SEMESTERS-WISE FOR EACH PROGRAMME

Sr. No.	Degree Level	Minimum Duration	Maximum Duration
1	SSC/HSSC	2 Years / 4 Semesters	5 Years
2	Certificate (6 Months)	6 Months / 1 Semester	1 Year
3	All Postgraduate Diplomas (1 Year)	1 Year / 2 Semesters	3 Years
4	Associate Degree (2-Years)	2 Years / 4 Semesters	4 Years
5	BEd (1.5 Years)	1.5 Years / 3 Semesters	3 Years
6	BEd (2.5 Years)	2.5 Years / 5 Semesters	5 Years
7	BS/BBA/BEd (4-Years)	4 Years / 8 Semesters	8 Years

Note: Continue students must complete their programs before Spring 2026.

REVISED POLICY FOR ASSESSMENT

As per revised formula securing passing marks in assignments/practical and other components is not compulsory with effect from Spring, 2023 onwards, however, passing marks i.e. 40% in final exams will be mandatory. If a student gets 40 marks out of 100 in the final exams and does not score 50% aggregate marks, he/she will be declared Fail in the respective course and he/she will have to re-register/re-admit in the respective course, whenever said course (s) are offered in any of the subsequent semester (s).

Assignments (weightage)	Quizzes (weightage)	Final Exam (weightage)	Passing Marks
20%	30% (Quiz)	50%	50% (in aggregate) however 40% marks in final exams is mandatory

There is no change in formula for Teaching Practice 1 & 2, Capstone, Long Term Internship and such courses where grading formula/scheme of studies is different and Workshop/Projects are having weightage of marks, students will have clear/pass them too.

Revised Policy: Reappear and Again Reappear

The chance of Re-Appear (FER-I) and Again Re-Appear (FER-II) will be given from Semester Spring 2023 onwards. If a student gets less than 40 marks in final exam.

AIOU Grading Scheme *

Marks	Grade
80% and above	A+ Grade
70% to 79%	A Grade
60% to 69%	B Grade
50% to 59%	C Grade
40% to 49%	D Grade
Below 40%	Fail

* For those students who were enrolled under grading scheme.

AIOU GPA/CGPA Scheme **

Marks %	Grade Point Average	Marks %	Grade Point Average	Marks %	Grade Point Average	Marks %	Grade Point Average
50	2.00	58	2.54	66	3.07	74	3.61
51	2.07	59	2.60	67	3.14	75	3.68
52	2.13	60	2.67	68	3.21	76	3.74
53	2.20	61	2.74	69	3.27	77	3.81
54	2.27	62	2.80	70	3.34	78	3.88
55	2.34	63	2.87	71	3.41	79	3.94
56	2.40	64	2.94	72	3.47	80-100	4.00
57	2.47	65	3.01	73	3.54		

Marks Obtained	Grade	Grade Point Average (GPA)
80-100%	A	4.00
65-79%	B	3.00
50-64%	C	2.00
Below 50%	F	0.00

** For those students who were enrolled under GPA/CGPA Scheme.

New AIOU GPA/CGPA Scheme from Semester Autumn-2021 & onwards

Percentage of Marks	Letter Grade	GPA	Percentage of Marks	Letter Grade	GPA
85% and above but below 100%	A	4.0	60% and above but below 65%	C+	2.3
80% and above but below 85%	A-	3.7	55% and above but below 60%	C	2.0
75% and above but below 80%	B+	3.3	52% and above but below 55%	C-	1.7
70% and above but below 75%	B	3.0	50% and above but below 52%	D	1.0
65% and above but below 70%	B-	2.7	Below 50%	F	0.0

CONTENTS

ALLAMA IQBAL OPEN UNIVERSITY

Allama Iqbal Open University, (a mega university) was established in 1974 under an Act of Parliament. The main campus of the university is situated in sector H-8, Islamabad. It was the second open university of the world and the first of its kind in Asia. The aim of establishing AIOU was to provide affordable and accessible education through distance learning at the doorsteps to those people who could not continue their educational journey through formal system of education. The University (AIOU) operates on semester system and admits students in Autumn and Spring semesters. Under graduate admissions are being offered in both the semesters whereas post graduates are being offered once a year. The enrolled students are given course books specially prepared by the university based on self-instructional principles. However, at post graduate level reprints of foreign books, allied material with university prepared study guides help students to polish their skills.

At present, the AIOU is offering programmes from Matric to PhD level in diverse disciplines comprising four faculties. The university has established study centres across the country, where distance education students are being provided necessary guidance by their respective tutors. Moreover, the university has established full time study centres, wherein the students of MBA (IT), MBA (Banking and Finance), BS (CS), MSc/BS Chemistry, MSc/BS Microbiology etc. are being provided instruction, guidance and counselling through face-to-face education. AIOU is offering four years under graduate degrees.

Apart from curricular activities during the academic year, the AIOU and its regional centres actively participate in the co-curricular activities by arranging educational and literary seminars, workshops and conferences, attended not only by the students and faculties of the university, but also by the renowned dignitaries and scholars. For the science students and research scholars, a science complex has been built where they use the latest state of the art equipment for experimentation and research. To meet the present-day challenges, internet facility is also available in the student's hostel and the Central Library, where computers have been provided to enable the students to access the latest information available through open source databases.

Programme Coordinators	Address
B. Ed 1.5 Year	Dr. Syed Nasir Hussain Assistant Professor ECE & ETED Phone: 051-9574275
B. Ed 2.5 Years	Dr. Mubeshera Tufail Lecturer ECE & ETED Ph: 051-9574281 Email: mubeshera.tufail@aiou.edu.pk
B. Ed 4 Years ETE	Dr. Muhammad Samiullah Assistant Professor ECE & ETED Ph: 051-9574274
B. Ed 4 Years (Secondary Teacher Education)	Dr. Sidra Rizwan Assistant Professor, STED Ph: 051-9574424
B. Ed 2.5 Years (Science Education)	Mr. Arshad Mehmood Qamar Lecturer Science Education Department Faculty of Education Ph: 051-9574332
B. Ed 4 Years (Science Education)	Mr. Arshad Mehmood Qamar Lecturer Science Education Department Faculty of Education Ph: 051-9574332

FACULTY OF EDUCATION

The origin of the Faculty of Education pre-dates the university itself. The National Institute of Education was established in 1973 under the Federal Ministry of Education. It became part of the university in June, 1975 as Institute of Education in the Faculty of Social Sciences. The progressively extending functions of the Institute brought the needs for structural change, and in 1984 it got the status of Faculty of Education.

DEPARTMENTS OF THE FACULTY

Faculty of Education comprises the following six departments:
1. Distance, Non-Formal and Continuing Education
2. Educational Planning, Policy Studies and Leadership
3. Early Childhood Education and Elementary Teacher Education
4. Secondary Teacher Education
5. Science Education
6. Special Education

Distance, Non Formal & Continuing Education (DNFCE)

The department was established in 1984 and was renamed as Distance, Non Formal and Continuing Education in 2008. It offers specialized degree programmes/courses in Distance Non-Formal and Continuing Education, Adult Education and Educational Technology at MA Education, MEd, MPhil and PhD (MS/MPhil Based) level. It also offers courses at BA level.

Educational Planning,
Policy Studies & Leadership (EPPSL)

The department was established in 1976 was renamed as EPPSL in 2008. It offers programmes in educational planning and management. These programmes are aimed at producing a cadre of professionals for the educational institutions and organizations in the country. Programmes of EPPSL include Postgraduate Diploma, MA (EPM), MPhil and PhD (MS/MPhil Based). The courses of these programmes are attained to the field requirements of target personnel in the areas of educational planning and management.

Early Childhood Education and
Elementary Teacher Education

The Department of Elementary Teacher Education was established in 2003. In April 2008, the name of Elementary Teacher Education Department was changed as Early Childhood Education and Elementary Teacher Education Department. The Early Childhood Education and Elementary Teacher Education Department offers ADE, PGD in ECE, BEd, MEd, MPhil and PhD programmes, it also offers "Education" as subject at Matric, Intermediate and Graduate level. Early Childhood Education and Elementary Teacher Education Department is one of the largest departments of this institution in terms of its enrollment of students and the number of courses offered by this department.

Secondary Teacher Education

The Department of Teacher Education was established in 1985 and was bifurcated into Secondary and Elementary Teacher Education Departments in July 2003. Its programmes aim at imparting academic and professional knowledge and training to in-services and pre service teachers and scholars.

Science Education

The Department of Science Education was established in 1988.The programmes and courses of the department are mainly focused on education and training of science teachers. Presently the department offers specialized courses in science at BEd, MA, MEd, MPhil and PhD level. Specialization courses provide conceptual framework and in depth insight into the teaching of science effectively.

Special Education

The Department was established in 1985. The department imparts education and training to teachers for the special children in four specializations namely Visual impairment, Hearing impairment, Physical disabilities and Mental retardation with particular emphasis to facilitate mainstreaming of special children. Parents of the special children are also admitted to these programmes. Present programmes/courses of this department comprised of Postgraduate Diploma, MEd, MA, MPhil and PhD (MS/MPhil Based) in Special Education.

PROGRAMMES OF FACULTY OF EDUCATION

All academic programmes of the Faculty of Education are recognized by HEC and accreditation is under process with NACTE.

The faculty is offering the following academic programmes:
PhD Education with following specializations:
- Distance and Non-Formal Education
- Educational Planning and Management
- Elementary Teacher Education
- Teacher Education
- Special Education
- Science Education

MPhil Education with the following specializations:
- Distance and Non Formal Education
- Educational Planning and Management
- Elementary Teacher Education
- Teacher Education
- Special Education
- Science Education

BEd/PGD/ADE/SSC/HSSC/BA level Educational Programmes:
- BEd (1.5 year, 2.5 years, 4 years)
- PGD Educational Planning and Management
- PGD Early Childhood Education
- Associate Degree in Education (2 years)
- Courses of Education at SSC, HSSC and BA level

Impersonation for attendance, or;
Note: Any misbehave/misconduct during and/or after online classes may lead to cancellation of admission of the student.

DEPARTMENT OF EARLY CHILDHOOD EDUCATION AND ELEMENTARY TEACHER EDUCATION

The Department of Elementary Teacher Education was established in 2003. In April 2008, the name of Elementary Teacher Education Department was changed as Early Childhood Education and Elementary Teacher Education Department.

The Early Childhood Education and Elementary Teacher Education Department offers ADE, PGD in ECE, BEd 4 Years, BEd 1.5 Year, BEd 2.5 Years, M.Ed, MPhil and Ph.D programmes. It also offers "Education" as subject at Matric, Intermediate and Graduate level.

The department is planning to launch BS.Ed Early Childhood Education.

Early Childhood Education and Elementary Teacher Education Department is one of the largest departments of this institution in terms of its enrollment of students and the number of courses offered by this department.

ASSOCIATE DEGREE
IN EDUCATION (ADE) (Two Year)

Programme Code: | 5 | 6 | 1 | 5 |

Introduction:
The National Education Policy of 2009 states that to improve the overall quality of education in Pakistan, the standard of teacher education must be raised. The policy calls for reforms in pre-service training and standardization of professional qualifications.

As a step towards improvement in educational standards new National Scheme of Studies for school education was developed.

It was notified by the Ministry of Education (MOE) in 2006. Major objectives of new scheme included teaching of school subjects using interactive student centered methods focusing on development of higher order cognitive skills. The new scheme suggests a paradigm shift in learning from teacher centered, rote learning to student centered and active learning. Better educated and trained teachers are required to implement the scheme effectively. ADE and B.Ed (Hons.) programmes have been introduced with the focus on nurturing those aspects in teachers that correspond to the basic requirements of National Education Policy 2009, National Scheme of Studies 2006, National Professional Teaching Standards 2008 and National Accreditation Council for Teacher Education 2009.

ADE is a transitional two-year programme of 69 credit hours linked with and leads to B.Ed (4 year) which has replaced the diploma, PTC, CT programmes providing an opportunity to prospective teachers to enhance their academic qualifications and acquire a professional degree.

Aims & Objectives:
- To equip the prospective teachers with adequate knowledge of subject matter, contemporary pedagogy techniques, communication skills, critical thinking, and dispositions to be an elementary school teacher.

- To offer students a teacher education programme that allows them to move through a four-year B.Ed., by completing part of the degree (ADE) and completing the remaining two years of the programme immediately, or by completing the additional year(s) at a later date.

Eligibility Criteria (ADE):

Program:	Associate Degree in Education (ADE)
Title:	Associate Degree in Education (ADE)
Duration:	2 Years (4 Semesters)
Semesters:	04-Semester
Semester Duration:	16–18 Weeks

Maximum Course

Load Per Semester: 18 Credit Hours

Total Credit Hours: 69 Credit Hours

Medium of Instruction: English/Urdu

Mode: ODL

Eligibility Criteria:
Minimum entry requirement for admission is Intermediate or equivalent.

Assessment Criteria:
As per AIOU policy.

Workshop:
The workshop for each course will comprise of 12 hours, with two hours daily for six days as per AIOU policy.

Credit Hours-wise breakup:

Total Credit Hours (CH): 69

- General Education Course (GC): (In semester 1, 2 & 3)

- Discipline Courses (DC): 30 CH (in semester 1, 2, 3 & 4)

Semester-Wise Breakup of Scheme of Studies

First Semester   **18 – Credit Hours**

Sr. No.	Course Code	Name of Course	Credit Hours
1.	6411	Foundations of Education	03
2.	8277	Quantitative Reasoning-I	03
3.	9378	Ideology and Constitution of Pakistan	03
4.	9382	Functional English	03
5.	9384	Application of Information & Communication Technologies	03(2+1)
6.	9401/ 5437	Islamic Studies **OR** Ethics (For Non-Muslims student only)	03

Second Semester   **18 – Credit Hours**

Sr. No.	Course Code	Name of Course	Credit Hours
1.	6402	Educational Psychology & Guidance	03
2.	6416	Urdu	03
3.	8278	Quantitative Reasoning-II	03
4.	9381	Expository Writing	03
5.	9389	Basics of Environmental Sciences	03(2+1)
6.	9410	Introduction to Sociology: Culture and Society	03

Third Semester   **18–Credit Hours**

Sr. No.	Course Code	Name of Course	Credit Hours
1.	5026	Entrepreneurship	03
2.	6400	General Methods of Teaching	03
3.	6403	Classroom Management	03
4.	6996	Supervised School Observation	03
5.	9385	Civics and Community Engagement	03
6	9374	Pakistan Studies	03

Fourth Semester   **15–Credit Hours**

1.	6404	General Science	03
2.	6407	Classroom Assessment	03
3.	6997	Teaching Practice	03
4.	8612	Professionalism in Teaching	03
5.	8655	Curriculum and Instruction	03

FEE TARIFF: (First Semester) Code 5615

S. No.	Title	Fee
1.	**Registration Fee** (At the time of first Admission)	**Rs. 650/-**
2.	**Admission Fee** (At the time of first Admission)	**Rs. 1300/-**
4.	**Technology Fee**	**Rs. 800/-**
4.	**Degree Fee** (Once at the time of first Admission)	**Rs.1000/-**
3.	**Per Credit Hour Fee: Rs.1330/-** 18 Credit Hours Fee (1460 x 18) =	**Rs. 26,280/-**
	Total Fee for First Semester	**Rs. 30,030/-**

ASSOCIATE DEGREE IN INSTRUCTIONAL DESIGN

(Programme Code 4020)

In today's increasingly technology-driven educational landscape, it has become essential for 21st century learners to continuously upgrade their skills and develop proficiency in the effective use of technology across all domains of life. The integration of technology in education is no loner optional; rather, it is necessity for ensuring access, equity, and quality in learning. To respond to this demand, educators, trainers, and other professionals must be equipped not only with the ability to design instructional content but also with the skills to deliver and manage technology-enhanced and online learning environments.

Recognizing the global paradigm shift in education brought about by digital transformation, the Secondary teacher education Department (STED) is proud to **Associate Degree (AD) Instructional Design and Technology Program** under the Open and Distance Learning (ODL) mode. This program is designed to prepare individuals who are capable of navigating and leading in the evolving field of instructional design, while addressing the complex needs of learners in diverse and technology-rich contexts. The program emphasizes both theoretical and practical dimensions of instructional design. It offers students a solid grounding in learning theories, instructional models, and adult education principles while also equipping them with hands-on expertise in areas such as instructional strategies, educational media, communication and delivery systems, interactive technologies, web design, and programming. In doing so, the program bridges the gap between pedagogy and technology, ensuring that graduates are able to create innovative, engaging, and sustainable learning experiences.

By combining the principles of instructional design with the practices of online and distance education, this program aims to cultivate professionals who can critically evaluate, design, and implement technology-enhanced learning environments. Ultimately, the Associate Degree (AD) in Instructional Design and Technology prepares its graduates to play a transformative role in educational institutions, training organizations, and professional development contexts, contributing to the advancement of teaching and learning in the digital age.

Program Objectives:

This Program will help in preparing educators, trainers and curriculum professional who can:

- Build a strong foundation and conceptual framework for educational theory and instructional design processes.
- Develop and apply Instructional Strategies to effectively facilitate diverse and adult Learners.
- Integrate media, web-based platforms, and ICT tools to support teaching and learning.
- Utilize collaborative and interactive digital tools to foster active and participatory learning.
- Employ emerging instructional technologies to enhance learner engagement and performance.

Learning outcomes:

By the end of program, graduates will be able to:

- Explain and apply key theories and models of instructional design in education ande training contexts.
- Integrate ICTs, media, and web-based platforms to support effective teaching and learning.

- Demonstrative proficiency in using collaborative and interactive technologies to foster active learning.
- Employ emerging instructional Technologies to enhance learner engagement and outcomes.

Program Name: **AD in Instructional Design and Technology**
Program Duration: **2 Year (4 Semesters)**
Admission Criteria: **FA/F.SC or equivalent**
Total Program Credit Hours: 68 Credit Hours
Total Number of Courses: **23 Courses**
Medium of Instruction: **English**
Delivery Mode: **ODL Mode**
Pass Marks: **50%**

1st Semester

S.#	Title of Course(s)	Course Code	Credit Hours
01	Functional English	9382	3(3+0)
02	Ideology and Constitution of Pakistan	7378	3(3+0)
03	Quantitative Reasoning-I	9424	3(3+0)
04	Introduction to Instructional Design	5902	3(3+0)
05	Application of Information and Communication Technology	9384	3(2+1)
06	Civics & community Engagement	9385	3(3+0)

Total Credit 18

2nd Semester

01	Quantitative Reasoning-II	9383	3(3+0)
02	Computer Programming	9675	4(3+1)
03	Basics of Environmental Sciences	9389	3(2+1)
04	Classroom Management	6403	3(3+0)
05	Educational Psychology & Guidance	6402	3(3+0)

Total Credit 16

3rd Semester

S.#	Title of Course(s)	Course Code	Credit Hours
01	Expository Writing	9381	3(3+0)
02	Introduction to Web Based Instructions	9676	3(3+0)
03	Artificial Intelligence	9677	3(2+1)
04	Entrepreneurship	5026	3(3+0)
05	Organizational Behavior	8427	3(3+0)
06	Instructional Designs: Theories and Models	5903	3(3+0)

Total Credits 18

4th Semester

01	Islamic Studies/Ethics	9401/ 5437	3(3+0)
02	Introduction to Open Educational Resources	9678	3(3+0)

03	Object Oriented Programming	9679	4(3+1)
04	Learning Management Systems and Organizations	9680	3(3+0)
05	Pakistani Adab-I	9403	3(3+0)

Total Credits 16

Fee Tariff

Item	Fee
Registration Fee	650/-
Admission Fee	1300/-
Degree Fee (At the time of 1st Admission	1500/-
Technology Fee (per semester)	800/-
Tuition Fee per 3 Credit Hours 4290 x 6 =	25,740/-
Total Fee for 1st Semester Rs.	**29,990/-**

Faculty Members of the Department:

1. Dr. Muhammad Athar Hussain
   Associate Professor/Chairman

2. Dr. Rahmatullah Bhatti
   Assistant Professor

3. Dr. Muhammad Sami Ullah
   Assistant Professor

4. Dr. Syed Nasir Hussain
   Assistant Professor

5. Dr. Jahan Ara Shamas
   Assistant Professor

6. Dr. Mubeshera Tufail
   Lecturer

7. Dr. Rukhsana Durrani
   Lecturer

8. Mr. Salman Khalil Ch.
   Lecturer

For Academic Assistance, please contact the department:

1. Dr. Muhammad Athar Hussain
   Chairman (ECE & ETED)
   Ph: No. 051-9574250

2. Mr. Salman Khalil Ch.
   Lecturer/Programme Coordinator
   ECE & ETED
   Ph: 051-9574251

FACULTY OF SOCIAL SCIENCES AND HUMANITIES

First established in 1981 with five departments, the Faculty of Social Sciences and Humanities has, over the years, flourished to become, by far, the largest Faculty of the University. It, today, consists of 14 departments offering masters programmes in major areas of Social Sciences and Humanities like, Business Administration, Economics, Mass Communication, Sociology, Urdu, Library & Information Sciences, History, Pakistan Studies and Teaching of English as a foreign Language (TEFL). Additionally, efforts are afoot to plan and launch post-graduate programmes in Pakistani Languages and Law.

The Commonwealth-collaborated master's programmes in the areas of Business and Public Administration, which are specially tailored for the modern day busy executives, were launched in Spring 2002 semester.

In tune with the government's policy of promoting and strengthening a culture of higher education and research in the country, the AIOU's Faculty of Social Sciences and Humanities has shown a lot of dynamism over the past few years. It has launched MPhil/PhD programmes in Iqbaliat, Urdu and Mass Communication and History while preparations are being made to launch MPhil Business Administration, Applied Linguistics.

The Faculty of Social Sciences & Humanities also offers several bachelors' level programmes in such professional areas like Bachelors in Library & Information Sciences (BLIS), BS-Business Administration, BS-Commerce and Mass communication. Tens of thousands of students comprising all demographic groups and, from all over the country, enroll, each year, in these bachelor's level programmes.

The Faculty has expanded vitally and its programmes have gained a high popularity as is clear from rapidly rising trend of enrolment during the past decade. During the period under report, the Faculty accorded high priority towards quality improvements and to modify its programmes in accordance with the current challenges of 21st century.

The Faculty proposed to launch Post-Graduate programmes in the disciplines of Political Science and International Relations, Psychology, Public Administration and Social Work.

ASSOCIATE DEGREE IN MASS COMMUNICATION

(Programme Code: 4008)

Introduction

The Department of Mass Communication offers BS in Mass Communication besides other degree programs. As per the new Undergraduate Education Policy of the Higher Education Commission of Pakistan, a student enrolled in BS Mass Communication program may exit the program after completing the first four semesters and may earn an Associate Degree in Mass Communication.

This degree (Associate Degree in Mass Communication) consists of **69** credit hours (23 courses), and the minimum period for its completion is two years. The program provides a broad overview of the various areas of mass communication such as print media, electronic media, mass communication (practices and processes), development support communication, etc. To complete the General Education requirements, and Disciplinary Requirements of the degree, the students will be required to attend fortnightly tutorials, participate in workshops/ quizzes, and final examination as per HEC/University guidelines.

Objectives

Objectives of the Associate Degree in Mass Communication (and BS Mass Communication program) are:

- To cater the educational needs of our students and to prepare and guide them for pursuing higher studies and research in mass communication.
- To enable the students, understand and explain the dynamics of the social phenomena of mass communication and media sociology in Pakistani society.
- To meet the professional requirements of media industry and job market.

Scheme of Studies

The primary mission of the Associate Degree in Mass Communication Program is to provide quality education and impart professional skills to the learners to meet the current and future needs of the media industry.

Program Structure

Total Number of Courses	23 (3 credit hours each)
General Education courses opted from different departments	13 (3 credit hours each)
Mass Communication Courses	10 (3 credit hours each)
First Semester Courses	05 (3 credit hours each)
Last Three Semester Courses	18 (3 credit hours each)
Duration	02 years (four semesters)
Semester Duration	As per University calendar
Semesters	04
Course Load per Semester	15–18 credit hours
Total Credit Hours	69

Eligibility Criteria

Admission will be offered to students having intermediate or equivalent qualification on open merit basis as per the University policy.

Teaching Mode: ODL

Medium of Instruction: English

Degree Requirement

The following requirements are necessary for award of Associate Degree in Mass Communication:

1. Successful completion of 69 credit hours of study in minimum four semesters.
2. **Online Classes/Workshops:** There will be online classes/ workshops for all the courses as per the University rules:
   i. Assignments (two for each course)
   iii. Workshop/Quiz
   iv. Final Exam

Courses

A student will have to complete courses comprising 69 credit hours. The semester-wise break-up of these courses as per guidelines of the Higher Education Commission is as under.

1st Semester

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Functional English	3	9382	Gen Edu (Functional English)
2	Introduction to Sociology, Culture and Society	3	9410	Gen Edu (Social Science)
3	Quantitative Reasoning	3	9424	Gen Edu (Quantitative Reasoning)
4	Literature of Pakistani Languages	3	9006	Gen Edu (Arts & Humanities)
5	Public Relations	3	9263	Major
	15 Credit Hours			

2nd Semester

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Expository Writing	3	9381	Gen Edu (Expository Writing)
2	Ideology and Constitution of Pakistan	3	9378	Gen Edu (Ideology & Constitution of Pakistan)
3	Islamist/ Ethics	3	9401/ 5437	Gen Edu (Islamic Studies/Ethics)
4	Quantitative Reasoning-II	3	9383	Gen Edu (Quantitative Reasoning)
5	Advertising	3	9269	Major
6	Pakistan Studies	3	9374	Gen
	18 Credit Hours			

3rd Semester

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Entrepreneurship	3	5026	Gen Edu (Entrepreneurship)
2	Civics and Community Engagement	3	9385	Gen Edu (Civics & Community Engagement)
3	Basics of Environmental Sciences	3(2+1)	9389	Gen Edu (Natural Science)
4	Application of Information and Communication Technologies	3(2+1)	9384	Gen Edu (Application of Information and Communication Technologies)
5	Language Skills & Communicative Abilities	3	9266	Major
6	Development Support Communication	3	9272	Major
	18 Credit Hours			

4th Semester

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Process & Effects of Mass Communication-I	3	9270	Major
2	Process & Effects of Mass Communication-II	3	9271	Major
3	Print Media-I	3	9261	Major
4	Print Media-II	3	9262	Major
5	Electronic Media-I	3	9267	Major
6	Electronic Media-II	3	9268	Major
	18 Credit Hours			

FEE TARIFF:

Item	Fee
Registration Fee (At the time of 1st Admission)	**650/-**
Admission Fee (At the time of 1st Admission)	**1300/-**
Degree Fee (At the time of 1st Admission)	**1000/-**
Technology Fee (per semester)	**800/-**
Tuition Fee: (Per 1 Credit Hours 940 x 15 =	**14,100/-**
Total fee for First Semester	**Rs.17,850/-**

ASSOCIATE DEGREE IN BUSINESS ADMINISTRATION

(Programme Code 4009)

Scheme of Study for Applicants taking admission after intermediate.

Eligibility:
- The applicants having intermediate or equivalent qualification would be eligible to apply.

Degree Requirements

Following requirements are necessary for award of Associate degree:
- Successful completion of 69 credit hours of study (total 23 courses) in minimum four semesters

Teaching Mode:

Open and Distance Learning all over Pakistan.

Scheme of Study for applicants taking admission after Intermediate

1st Semester

Sr. No.	Course Title	Areas	Credit Hours	Course Code
1	Functional English	Functional English	3(3+0)	9382
2	Basics of Environmental Sciences	Gen Edu (Natural Science)	3(2+1)	9389
3	Quantitative Reasoning	Quantitative Reasoning-I	3(3+0)	9424
4	Financial Accounting	Major	3(3+0)	5418
5	Fundamentals of Business	Major	3(3+0)	5402
			15 Credit Hours	

2nd Semester

Sr. No.	Course Title	Areas	Credit Hours	Course Code
1	Expository Writing	Expository Writing	3(3+0)	9381
2	Islamiat / Ethics (for Non-Muslim)	Islamic Studies/ Ethics	3(3+0)	9401/ 5437
3	Application of information and communication Technologies	ICT	3(2+1)	9384
4	Principles of Marketing	Major	3(3+0)	8407
5	Advanced Accounting	Major	3(3+0)	5419
6	Principles of Management	Major	3(3+0)	5414
			18 Credit Hours	

3rd Semester

Sr. No.	Course Title	Areas	Credit Hours	Course Code
1	Ideology and Constitution of Pakistan	Ideology and Constitution	3(3+0)	9378
2	Entrepreneurship	Entrepreneurship	3(3+0)	5026
3	Quantitative Reasoning -II	Quantitative Reasoning-II	3(3+0)	9383
4	Human Resource Management	Major	3(3+0)	8425
5	Civics and Community Engagement	Civics and Community Engagement	3(3+0)	9385
6	Introduction to Psychology		3(3+0)	8411
			18 Credit Hours	

4th Semester

1	Literature of Pakistani Languages	Art & Humanities	3(3+0)	9006
2	Business Law	Major	3(3+0)	5413
3	Introduction to Business Finance	Major	3(3+0)	8594
4	Production & Operations Management	Major	3(3+0)	8418

5	Cost Accounting	Major	3(3+0)	5410
6	Pakistan Studies	Social Science	3(3+0)	9374
			18 Credit Hours	

FEE TARIFF

Item	Fee
Registration Fee (At the time of 1st Admission)	**650/-**
Admission Fee (At the time of 1st Admission)	**1300/-**
Technology Fee (per semester)	**800/-**
Degree Fee (At the time of 1st Admission)	**1000/-**
Tuition fee Per 1 Credit Hours 940 x 15 =	**14,100/-**
Total fee for 1st Semester	**Rs.17,850/-**

Department of Pakistan Studies
Faculty of Social Sciences and Humanities

ASSOCIATE DEGREE IN PAKISTAN STUDIES

(Programme Code 4011)

Introduction

For the pragmatic understanding of the socio-political and economic institutions of any country, it is inevitable to study the Geography, History, Politics, Economics and Culture of that particular country in an integrated manner. The purpose of offering associate degree in Pakistan Studies is to provide exit to the students of BS Pakistan Studies who will not be able to continue the BS Programme due to any circumstances. However, the same students will be able to join 5 semester of BS Pakistan Studies Programme from where they had left.

Objectives

The main objective of associate degree in Pakistan Studies programme is to produce social scientists who can embark on the task of carrying out scientific research in the fields of Pakistan's history, politics, economics, society and culture. We hope, this approach will be helpful to understand the complexities and problems associated with the socio-political and economic development of the country.

Eligibility

The candidates having Intermediate Certificate or equivalent will be eligible to apply for the admission in associate degree in Pakistan Studies.

Duration

The minimum period for completion of the programme is 2 years while the maximum period as prescribed by HEC.

Medium of Instruction

The medium of instructions and examinations will be English.

Scope of Studies

Associate degree in Pakistan Studies will provide base to the students to enroll in BS Pakistan Studies programme (in 5 semester) and the BS Programme would fulfill their inner most satisfaction and their thirst for knowledge as well as the requirements of students for jobs. After completing BS Pakistan Studies, the learners will find the jobs in public as well as in various private sectors. At the same time, Pakistan Studies is a compulsory subject at college level and after completing BS the candidates may serve as lecturers/teachers in all over the country.

Scheme of Studies

Associate degree in Pakistan Studies programme comprises of 69 Credit Hours of course work It would comprise of a total of 04 semesters. Admission for in associate degree would in a year.

Semester wise break-up of the courses:

Course Load per Semester: 15-21 Credit Hours
Number of Courses per Semester: 5-7 Courses

Provided that in case of failure in I or more courses, the student would be allowed to get admission in the coming semester wherein the failed course/s would be offered.

The student could not opt for more than 07 courses in any semester.

Scheme of Study

Sr. No.	Categories	Number of Courses	Credit Hours
1	General Education	13	39
2	Major/ Disciplinary	10	30
	Interdisciplinary Course	00	00
		23	69

1st Semester   **15 Credit Hours**

Sr. No.	Course Title	Academic Cluster	Course Code	Credit Hours
1	Quantitative Reasoning-I	Quantitative Reasoning	9424	3(3+0)
2	Islamic History (570-661AD) (Prophet Muhammad S.A.W. & Pious Caliphate)	Arts & Humanities	9105	3(3+0)
3	Pakistani Languages and Literature – I	Major	9359	3(3+0)
4	Functional English	Functional English	9382	3(3+0)
5	Application of Information Communication & Technologies	Application of ICT	9384	3(2+1)
			15 Credit Hours	

2nd Semester   **18 Credit Hours**

1	Entrepreneurship	Entrepreneurship	5026	3(3+0)
2	Evolution of Muslim Civilizations in the Sub-Continent	Major	9341	3(3+0)
3	Islamiat / Ethics	Islamic Studies	9401/ 5437	3(3+0)
4	Expository Writing	Expository Writing	9381	3(3+0)
5	Basics of Environmental Sciences	Natural Sciences	9389	3(2+1)
6	Pakistan Studies		9374	3(3+0)
		18 Credit Hours		

3rd Semester   **18 Credit Hours**

S. No	Course Title	Academic Cluster	Course Code	Credit Hours
1	Quantitative Reasoning-II	Quantitative Reasoning	9383	3(3+0)
2	Muslim Struggle in British India (1858-1947)	Major	9342	3(3+0)
3	Fundamentals of Business	Social Sciences	5402	3(3+0)
4	Pakistani Languages and Literature- II	Major	9364	3(3+0)

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5	Ideology and Constitution of Pakistan	Compulsory	9378	3(3+0)
6	Civics and Community Engagement	Civics & Community Eng.	9385	3(3+0)
			18 Credit Hours	

4th Semester   **18 Credit hours**

Sr. No.	Course Title	Academic Cluster	Course Code	Credit Hours
1	Political and Constitutional Evolution in Pakistan	Major	9343	3(3+0)
2	Geography of Pakistan-I	Major	9351	3(3+0)
3	Archaeology of Pakistan	Major	9357	3(3+0)
4	Genesis of Pakistan Movement	Major	9358	3(3+0)
5	Minorities and Human Rights in Pakistan	Major	9369	3(3+0)
6	Developing Research Reports	Major	9376	3(3+0)
			18 Credit Hours	

FEE TARIFF:

Item	Fee
Registration Fee (At the time of 1st Admission)	**650/-**
Admission Fee (At the time of 1st Admission)	**1300/-**
Degree Fee (At the time of 1st Admission)	**1000/-**
Technology Fee (per semester)	**800/-**
Tuition fee per 1 Credit Hours 940 x 15 =	**14,100/-**
Total fee for First Semester	**Rs. 17,850/-**

Assessment Course:

Under continuous assessment (assignments), the student have to submit two assignments for each 3 C.H. course to the concerned tutor in the stipulated time mentioned in the assignment schedule. Passing marks for each assignment is 50 percent.

Scheme of Studies (UGEP-2023)
ASSOCIATE DEGREE IN ENGLISH (LANGUAGE AND LITERATURE)
(Programme Code 4012)
2-Year Program

Introduction

The Department offered BS degree program in English with a unique and diverse blend of courses based on English literature and linguistics initially in Autumn 2019 after meeting the criterion determined by AIOU and HEC The program was based on IEC's policy guidelines delineated in curriculum of BS English proposed in 2017. However, right after five years of its offering, it is being revised to streamline and bring it at par with the HEC's "Undergraduate Education Policy (2023). As per policy, a student enrolled in BS English program may exit the program after completing first four semesters and may earn an Associate Degree in English as per AIOU HEC policy guidelines. The primary objective of this policy is to promote the student success which is envisioned as the ability to comprehend and apply conceptual knowledge. acquire professional skills and competencies and act as an individual having strong civic and ethical values of tolerance and inclusiveness.

The program, primarily, focuses on the needs of young learners of English language with little or no prior knowledge and exposure to the fields of English literature and linguistics. Therefore, the program is aimed at offering specialized courses from both fields to develop and strengthen critical skills of the learners fundamentally required to pursue their future higher education goals. The program provides an enabling and congenial learning environment to the learners to be engaged in highly critical academic debates in the fields of English language, linguistics and literature. The program, also, focuses on establishing and strengthening the foundations for the Department's higher education programs including MPhil (Literature/Linguistics) and PhD in English (Linguistics) as well as other higher education institutions of the country

Objectives

The main objectives of the program are to

i.   provide basic education and training to young learners of English literature and linguistics
ii. equip the learners with mandatory critical skills required to accomplish higher education goals
iii. meet national needs of young and skillful researchers who can address the issues related to Pakistani ELT situation
iv. establish, strengthen and promote research culture in the country
v.   develop critical thinking and analytical skills of the learners
vi. provide prospective and aspiring candidates for post graduate studies in Pakistan's higher education degree awarding institutions.

Admission/Entry Requirements

An applicant having intermediate/higher secondary school pass certificate or equivalent is eligible for admission. There is no further merit determination or age restriction. All candidates who fulfil this criterion are admitted to AD in English program. They are required to fill in the admission form available online on the university website (www.aiou.edu.pk) or in AIOU prospectus in

printed form. The filled admission form and the required attested documents, copies of CNIC or B form, domicile, result cards, certificates (matriculation, intermediate), and photographs, along with prescribed admission fee should be deposited in any designated bank branch on or before the admission deadline.

Mode of Study

AD in English is offered through Open Distance Learning (ODL) mode. The teaching/contact hours of a course are determined and adjusted according to AIOU uniform policy at AD level. Online workshops are arranged for each course. Besides final examinations, students are required to submit two assignments for each course and attempt an online quiz.

Medium of Study

English language is the medium of study. Students may not opt for any other language for any of the components of this program. However, if the study material is in Urdu, students may opt Urdu for preparing assignments and taking examinations in the compulsory courses like Islamic Studies/ Ethics, etc.

Duration of the Program

This program spans a minimum of two years while maximum duration is four years. The extensions in the studies may be granted as per AIOU and HEC rules.

Study Material

The university provides study guides to every student preferably in electronic format. However, the students are required to use open educational resources available online or in libraries for their coursework and research purposes.

Fee Tariff

As approved by the relevant AIOU committee.

Evaluation System

The assessment and evaluation system of the program is as per AIOU assessment policy, rules and regulations. Moreover, the policy rules and regulations amended from time to time shall also apply. As per current policy, students may attend an online workshop, upload two assignments on the 1.MS and attempt an online quiz besides taking the final examination for each course.

Credit Hours and Division of Courses

A student will have to complete/pass four semesters. Total number of credit hours of the program are sixty-nine and a student is required to complete twenty-three courses to earn a Associate Degree in English. A brief description of the program structure in terms of nature of courses and number of credit hours is as under.

S. No	Categories	Number of Courses	Credit Hours
1	General Education	13	39
2	Major/ Disciplinary	10	33
		23	72

The semester-wise breakup of the courses is as under:

1st Semester

Sr. No.	Course Title	Course Code	Credit Hours
1	Quantitative Reasoning-I	9424	3(3+0)
2	Basics of Environmental Sciences	9389	3(2+1)
3	Literature of Pakistani Languages	9006	3(3+0)
4	Functional English	9382	3(3+0)
5	Introduction to Sociology, Culture & Society	9410	3(3+0)
6	Islamiat / Ethics	9401/ 5437	3(3+0)
			18 Credit Hours

2nd Semester

Sr. No.	Course Title	Course Code	Credit Hours
1	Entrepreneurship	5026	3(3+0)
2	Application of Information Communication & Technologies	9384	3(2+1)
3	Ideology and Constitution of Pakistan	9378	3(3+0)
4	Expository Writing	9381	3(3+0)
5	Quantitative Reasoning – II	9383	3(3+0)
6	Civics and Community Engagement	9385	3(3+0)
			18 Credit Hours

3rd Semester

Sr. No.	Course Title	Course Code	Credit Hours
1	English Literature	9416	3(3+0)
2	Introduction to Linguistics	9051	3(3+0)
3	History of English Language	9052	3(3+0)
4	History of English Literature	9053	3(3+0)
5	Classical Poetry	9054	3(3+0)
6	Pak. Studies	9374	3(3+0)
			18 Credit Hours

4th Semester

Sr. No.	Course Title	Course Code	Credit Hours
1	Psycholinguistics	9055	3(3+0)
2	Phonetics & Phonology	9056	3(3+0)
3	Classical Drama	9057	3(3+0)
4	Classical Novel	9058	3(3+0)
5	Sociolinguistics	9061	3(3+0)
6	Morphology	9077	3(3+0)
			18 Credit Hours

FEE TARIFF:

Item	Fee
Registration Fee (At the time of 1st Admission)	**650/-**
Admission Fee (At the time of 1st Admission)	**1300/-**
Degree Fee (At the time of 1st Admission)	**1000/-**
Technology Fee (per semester)	**800/-**
Tuition Fee Per 1 Credit Hours 940 x 18 =	**16,920/-**
Total Fee for First Semester Rs.	**20,670/-**

ASSOCIATE DEGREE IN GENDER AND WOMEN STUDIES

(Programme Code 4013)

Introduction

The Department offered a BS degree program in GWS with a unique and diverse blend of courses based on GWS initially in the Autumn 2019 after meeting the criterion determined by AIOU and HEC. The program was based on HEC's policy guidelines delineated in the curriculum of BS GWS proposed in 2017. However, right after five years of its offering, it is being revised to streamline and bring it to par with the HEC's 'Undergraduate Education Policy (2023). As per policy, a student enrolled in the BS GWS program may exit the program after completing the first four semesters and may earn an Associate Degree in GWS as per AIOU/HEC policy guidelines. The primary objective of this policy is to promote student success which is envisioned as the ability to comprehend and apply conceptual knowledge, acquire professional skills and competencies, and act as an individual having strong civic and ethical values of tolerance and inclusiveness. Therefore, the program is aimed at offering specialized courses to develop and strengthen the critical skills of the learners fundamentally required to pursue their future higher education goals. The program provides an enabling and congenial learning environment for the learners to be engaged in highly critical academic debates in the fields of GWS. The program, also, focuses on establishing and strengthening the foundations for the Department's higher education programs including MPhil and PhD in GWS as well as other higher education institutions of the country.

Objectives

The main objectives of the program are to

1. provide basic education and training to young learners of GWS
2. equip the learners with mandatory critical skills required to accomplish higher education goals
3. meet the national needs of young and skillful researchers who can address gender issues and inequality.
4. establish, strengthen, and promote research culture in the country
5. develop critical thinking and analytical skills of the learners
6. provide prospective and aspiring candidates for postgraduate studies in Pakistan's higher education degree-awarding institutions

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Learning Outcomes

- To provide the general knowledge of the basic concepts, terminology, and perspectives to understand socially embedded gender discrimination and inequalities
- To provide the basic knowledge of various feminist theories concerning health, education, development, religion, economy, literature, psychology, and other fields of life.
- To enable the students to attain basic understanding of the core courses of the discipline.
- To empower the students for getting different theoretical and analytical skills.
- To strengthen the students for understanding the policy formulation processes at various levels that hinder the goal to attain sustainable development.

Admission/Entry Requirements: FA/FSc or equivalent

Mode of Study

The program is offered through Open Distance Learning (ODL) mode. The teaching/contact hours for a course would be determined and adjusted according to AIOU uniform policy at BS level. There would be workshops for each course as per AIOU policy/rules as amended from time to time.

Medium of Study

English language will be the medium of study. The students may not opt for any other language for any of the components of this program except some compulsory courses offered in Urdu language.

Duration of the Program

This program spans minimum four (2 years) semesters duration while maximum duration is eight semesters (4 years).

Study Material

The department will upload study material in soft form at the university website www.aiou.edu.pk to be downloaded by the students at the start of each semester as per AIOU policy. However, the students are required to consult reference books in the library as well as utilize Open Educational Resources (OER) for their coursework and research purposes.

Fee Tariff

As approved by the relevant AIOU committee.

Proposed Semester of Offering

This program is proposed to be offered once a year in autumn semester. The tentative launching date of this program is autumn 2024 semester.

Credit Hours and Division of Courses

A student will have to complete/pass four semesters. The total number of credit hours of the program are sixty-nine and a student is required to complete twenty-three courses besides field experience/internship and a capstone project to earn a BS degree in GWS. A brief description of the program structure in terms of the nature of courses and the number of credit hours is as under:

S. No.	Categories	Number of Courses	Credit Hours
1	General Education	13	39
2	Major/ Disciplinary	10	33
		23	72

1st Semester

Sr. No.	Course Title	Areas	Category	Credit Hours	Course Code
1	Functional English	Functional English	General Education	3(3+0)	9382
2	Basics of Environmental Sciences	Natural Science	General Education	3(2+1)	9389
3	Quantitative Reasoning - I	Quantitative Reasoning-I	General Education	3(3+0)	9424
4	Perspective of Gender Studies	Major	Major	3(3+0)	9162
5	Social Construction of Gender	Major	Major	3(3+0)	9170
				Total Credit Hours 15	

2nd Semester

1	Expository Writing	Expository Writing	General Education	3(3+0)	9381
2	Islamiat /Ethics (for Non-Muslim)	Islamic Studies/ Ethics	General Education	3(3+0)	9401/ 5437
3	Application of Information and Communication Technologies	ICT	General Education	3(2+1)	9384
4	Quantitative Reasoning-II	Quantitative Reasoning	General Education	3(3+0)	9383
5	Women and Media	Major	Major	3(3+0)	9165
6	Perspective of Women Rights in Islam	Major	Major	3(3+0)	9168
7	Pakistan Studies			3(3+0)	9374
			Total Credit Hours 21		

3rd Semester

1	Introduction to Sociology: Culture & Society Social Science Compulsory	Social Sciences	General Education	3(3+0)	9410
2	Ideology and Constitution	Ideology and Constitution	General Education	3(3+0)	9378

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3	Entrepreneur ship	Entrepreneur ship	General Education	3(3+0)	5026
4	Literature of Pakistani Languages	Art & Humanities	General Education	3(3+0)	9006
5	Civics and Community Engagement	Civics and Community Engagement	General Education	3(3+0)	9385
6	Gender & Development	Major	Major	3(3+0)	9160
			Total Credit Hours 18		

4th Semester

1	Psychology of Gender	Major	Major	3(3+0)	9151
2	Women and Development	Major	Major	3(3+0)	9161
3	Men & Masculinities	Major	Major	3(3+0)	9171
4	Women's Movements in Global Perspective	Major	Major	3(3+0)	9173
5	Feminist Philosophy	Major	Major	3(3+0)	9176
6	Gender & Religion	Major	Major	3(3+0)	9181
			Total Credit Hours 18		

FEE TARIFF:

Item	Fee
Registration Fee (At the time of 1st Admission)	**650/-**
Admission Fee (At the time of 1st Admission)	**1300/-**
Degree Fee (At the time of 1st Admission)	**1000/-**
Technology Fee (per semester)	**800/-**
Tuition fee per 1 Credit Hours 940 x 15 =	**14,100/-**
Total Fee for First Semester	**Rs.17,850/-**

BS LIS Scheme of Study
As per HEC Undergraduate Policy 2023
ASSOCIATE DEGREE IN LIBRARY & INFORMATION SCIENCES

(Programme Code 4014)

Introduction

Postgraduate library education in Pakistan started in 1956 by the University of Karachi. In the mid-eighties there were six library science departments all over the country. But they were not producing the required number of trained professional graduates as per demand. Moreover, the rate of technological change created by television, computer and other mass media was so stunning that many librarians had been unable to assess clearly its far-reaching effects on the sphere of their services and operation. Thus keeping in view the demand of professional staff and mission of AIOU, the Department of Library and Information Sciences was established in 1985 within the Faculty of Social Sciences and Humanities to cope with this shortage and change. It contributes to meeting the professional requirements of the existing libraries and training skilled manpower scattered all over the country in accordance with the emerging need and trend.

Objectives

The scheme of study of this program focuses to give students an understanding of the general subjects and theories, principles and methodologies that form the foundation of LIS. This program intends to enhance student's abilities in planning and controlling library functions. The new scheme of study will produce highly skilled professional human resource to serve the libraries, resource centers, documentation centers, archives, museums, information centers, and LIS schools. This gives students a proficiency in the skills of management, research, ICT, advocacy, problem-solving, and decision making relevant to information work in a rapidly changing environment along with integrity and social responsibility. This scheme also intends to inculcate entrepreneur skills in graduates.

Eligibility Criteria and Procedure of Admission

An applicant having intermediate/higher secondary school pass certificate or equivalent with any subject(s) from any recognized institution is eligible for admission. All students who fulfill above criteria will be given admission.

Interested candidates are advised to follow the admission procedure as laid down by the AIOU. For this purpose, visit AIOU website <https://aiou.edu.pk> or contact your Regional Office concerned or the LIS Department in this regard.

1st Semester

Sr. No.	Course Title	Course Code	Credit Hours
1	Functional English	9382	3 (3+0)
2	Islamic Studies/Ethics	9401/5437	3 (3+0)
3	Ideology and Constitution of Pakistan	9378	3 (3+0)
4	Quantitative Reasoning-I	9424	3 (3+0)
5	Arabic	9388	3 (3+0)
		Credit Hours	**15**

2nd Semester

1	Expository Writing	9381	3 (3+0)
2	Civics and Community Engagement	9385	3 (3+0)
3	Introduction to Sociology, Culture and Society	9410	3 (3+0)
4	Quantitative Reasoning-II	9383	3 (3+0)
5	Application of Information and Communication Technologies	9384	3 (2+1)
6	Pakistan Studies	9374	3 (3+0)
			Credit Hours 18

3rd Semester

Sr. No.	Course Title	Course Code	Credit Hours
1	Basics of Environmental Sciences	9389	3 (2+1)
2	Entrepreneurship	5026	3 (3+0)
3	Soft Skills (Personality Development)	9201	3 (3+0)
4	Information Architecture	9203	3 (3+0)
5	Management Basics for Information Professionals	9218	3 (3+0)
6	Archives Records, and Information Management	9222	3 (3+0)
			Credit Hours 18

4th Semester

1	Introduction to Library and Information Professions	9202	3 (3+0)
2	Planning Library Building, Space and Services	9205	3 (3+0)
3	Collection Development and Management	9206	3 (3+0)
4	Classification and Subject Headings	9208	3 (3+0)
5	Cataloguing and RDA	9209	3 (3+0)
6	Information Literacy Instruction	9230	3 (3+0)
			Credit Hours 18

FEE TARIFF

Item	Fee
Registration Fee (At the time of 1st Admission)	**650/-**
Admission Fee (At the time of 1st Admission)	**1300/-**
Degree Fee (At the time of 1st Admission)	**1000/-**
Technology Fee (per semester)	**800/-**
Tuition Fee per 1 Credit Hours 940 x 15 =	**14,100/-**
Total Fee for 1st Semester	**Rs.17,850/-**

ASSOCIATE DEGREE IN SOCIOLOGY

(Programme Code 4015)

Introduction

Since 1985 department of Sociology, social work and population studies is committed to empirically rich, conceptually sophisticated, and socially and politically relevant research and scholarship. Keeping the traditions of discipline of Sociology, the department aims to play a key role in developing new intellectual areas and addressing the social problems and ethical dilemmas that face a globalized society. AIOU's Sociology department embraces a theoretically and methodologically diverse range of approaches. The department aims to provide a learning environment in which students are encouraged to think critically and independently.

Objectives of the Department

The objectives of the department are:

1. To introduce students with recent and contemporary debates and frameworks for social analysis to enable them to understand, evaluate and compare arguments
2. To provide students an understanding of different social problems of society and highlight them for broader national interests
3. To prepare students for scholarly and applied research and for teaching in Sociology

Eligibility

- F.A/FSC or equivalent

1st Semester

Sr. No.	Course Title	Category	Code	Credit Hours
1	Functional English	General	9382	3(3+0)
2	Introduction to Sociology: Culture & Society	Major	9410	3(3+0)
3	Public Relations	General (Social Sciences)	9263	3(3+0)
4	Quantitative Reasoning	General	9424	3(3+0)
5	Literature of Pakistani Languages	General (Arts & Humanities)	9006	3(3+0)
				15 Credit Hours

2nd Semester

1	Expository Writing	General	9381	3(3+0)
2	Basics of Environmental Sciences	Natural Sciences	9389	3(2+1)
3	Anthropology	Major	9460	3(3+0)
4	Application of Information and Communication Technologies	General	9384	3(2+1)

5	Entrepreneurship	General	5026	3(3+0)
6	Islamic Studies/ Ethics	General	9401/5437	3(3+0)
				18 Credit Hours

3rd Semester

Sr. No.	Course Title	Category	Code	Credit Hours
1	Civics and community engagement	General	9385	3(3+0)
2	Quantitative Reasoning II	General	9383	3(3+0)
3	Ideology and Constitution of Pakistan	General	9378	3(3+0)
4	Sociology of Gender	Major	9447	3(3+0)
5	Population Studies	Major	9411	3(3+0)
6	Human Rights	Major	9448	3(3+0)
7	Pakistan Studies		9374	3(3+0)
				21 Credit Hours

4th Semester

Sr. No.	Course Title	Category	Code	Credit Hours
1	Social change and Social Institutions	Major	9444	3(3+0)
2	Introduction to Criminology	Major	9459	3(3+0)
3	Social Stratification	Major	9445	3(3+0)
4	Sociology of Child Rights and Child Development	Major	9433	3(3+0)
5	Conflict Resolution	Major	9446	3(3+0)
6	Population and Development	Major	9612	3(3+0)
				18 Credit Hours

FEE TARIFF:

Item	Fee
Registration Fee	**650/-**
Admission Fee	**1300/-**
Degree Fee (At the time of 1st Admission	**1000/-**
Technology Fee (per semester)	**800/-**
Tuition Fee Per 1 Credit Hours 940 x 15 =	**14,100/-**
Total Fee for First Semester	**Rs.17,850/-**

ASSOCIATE DEGREE IN ECONOMICS

(Programme Code 4016)

Introduction of the BS Economics Program

The study of economics involves an analytical look at how scarce resources are allocated to various areas of production. It emphasizes the importance of making choices between desirable alternatives. The study of economics provides tools to make these choices in such areas as employment, economic growth, price stability, and trade. Bachelor of Science in Economics program is designed for those students who, after completing their 12 years of education, are looking for some knowledge based, career oriented and market determined educational program in the field of economics. The program is the blend of different courses like theoretical, quantitative, and applied areas in economics, which will enable the students to review, analyze and provide solutions to complex problems with intellectual independence.

Objectives of the Programs:

The main objective is to achieve the highest possible standards of education, teaching, and research in economics. More specific objectives are to:

- Enhance the qualification of those who could not continue their education after HSSC through formal universities.
- Impart sound theoretical and applied knowledge of economics.
- Develop an ability in students to become effective independent researchers and learners.
- Provide a thorough understanding of the economic theory pertaining to global economic issues and its impact on Pakistan's economy.

Eligibility Criteria:

An applicant having intermediate (F.A/FSc.) is eligible for admission.

1st Semester

Name of Subject	Academic Cluster	Credit Hours	Course Code
Functional English	Functional English	3(3+0)	9382
Islamic Studies/ Ethics (for Non-Muslim)	Islamic Studies/Ethics	3(3+0)	9401/ 5437
Ideology and Constitution of Pakistan	Ideology and Constitution	3(3+0)	9378
Quantitative Reasoning	Quantitative Reasoning-I	3(3+0)	9424
Economics	Major	3(3+0)	9335
	Total	**15 Credit Hours**	

2nd Semester

Name of Subject	Academic Cluster	Course Code	Credit Hours
Expository Writing	Expository Writing	9381	3(3+0)
Civics and Community Engagement	Civic and Community Engagement	9385	3(3+0)
Quantitative Reasoning -II	Quantitative Reasoning-II	9383	3(3+0)
Introduction to Psychology	Social Sciences	8411	3(3+0)
Basics of Environmental Sciences	Natural Science	9389	3(2+1)
Principles of Microeconomics	Major	9301	3(3+0)
		Total	**18 Credit Hours**

3rd Semester

Name of Subject	Academic Cluster	Course Code	Credit Hours
Arts Crafts & Calligraphy	Arts and Humanities	6410	3(3+0)
Entrepreneurship	Entrepreneurship	5026	3(3+0)
Application of Information and Communication Technologies	Application of Information and Communication Technology	9384	3(2+1)
Principles of Macroeconomics	Major	9302	3(3+0)
Issues in Pakistan Economy	Major	9317	3(3+0)
Pakistan Studies		9374	3(3+0)
		Total	**18 Credit Hours**

4th Semester

Name of Subject	Academic Cluster	Course Code	Credit Hours
Intermediate Microeconomics	Major	9303	3(3+0)
Intermediate Macroeconomics	Major	9304	3(3+0)
Introduction to Statistics for Economists	Major	9309	3(3+0)
Introduction to Mathematical Economics	Major	9311	3(3+0)
Development Economics	Major	9315	3(3+0)
Monetary Economics	Major	9322	3(3+0)
		Total	**18 Credit Hours**

FEE TARIFF

Item	Fee
Registration Fee (At the time of 1st Admission)	**650/-**
Admission Fee (At the time of 1st Admission)	**1300/-**
Degree Fee (At the time of 1st Admission)	**1000/-**
Technology Fee (per semester)	**800/-**
Tuition fee per 1 Credit Hours 940 x 15 =	**14,100/-**
Total Fee for First Semester	**Rs.17,850/-**

ASSOCIATE DEGREE IN HISTORY

(Programme Code 4017)

The Department of History, established in 1995 as part of the Faculty of Social Sciences & Humanities, has been offering academic programs at the Intermediate, Graduate, and Post-graduate levels. M.Phil. History and PhD programs were launched in Spring 2015 and Autumn 2017, respectively. In keeping with evolving academic standards and in accordance with HEC guidelines, the Department has launched a four-year BS History program. This program is designed to provide students with a comprehensive understanding of historical processes, methodologies, and interdisciplinary approaches, preparing them for both academic and professional careers. Through this program, students will gain in-depth knowledge of global and regional histories, while developing critical thinking, research, and communication skills essential for historians.

Aims and Objectives of AD in History

- To familiarize students with the theoretical and conceptual foundations of the discipline.
- To provide insight into multiple approaches and diverse perspectives on the development of human society.
- To enhance awareness of global developments in world history.
- To foster an understanding of regional history.
- To introduce an integrated approach towards the Social Sciences.

Eligibility Criteria:
Eligibility –FA/FSc, 12 years of Education

Duration: Four Years (4ᵗʰ Semesters) Minimum: 2 Years

SCHEME OF STUDIES: 2-Years Scheme

1st Semester

Sr. No.	Course Title	Areas	Category	Course Code	Credit Hours
1	Functional English	Functional English	General Education	9382	3(3+0)
2	Islamiat / Ethics (for Non-Muslim)	Islamic Studies/Ethics	General Education	9401/ 5437	3(3+0)
3	Introduction to History	Major	Subject	9101	3(3+0)
4	Quantitative Reasoning-1	Quantitative Reasoning-I	General Education	9424	3(3+0)
5	Pakistan Studies	Social Sciences	General Education	9374	3(3+0)
					15 Credit Hours

2nd Semester

1	Expository Writing	Expository Writing	General Education	9381	3(3+0)
2	Civics and Community Engagement	Civics and Community Engagement	General Education	9385	3(3+0)
3	Pakistan Adab-1	Arts & Humanities	General Education	9403	3(3+0)
4	Pakistan and the World Affairs: Issues and Challenges	Major	Subject	9199	3(3+0)

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5	Application of Information and Communication Technologies	ICT	General Education	9384	3(2+1)
6	Introduction to sociology culture society	Social Sciences & Humanities	General Education	9410	3(3+0)
				18 Credit Hours	

3rd Semester

1	Basics of Environmental Sciences	Natural Science	General Education	9389	3(2+1)
2	Entrepreneur-ship	Entrepre-neurship	General Education	5026	3(3+0)
3	Ideology and Constitution of Pakistan	Ideology and Constitution	General Education	9378	3(3+0)
4	Quantitative Reasoning-II	Quantitative Reasoning	General Education	9383	3(3+0)
5	Afghanistan: History and Politics	Major	Subject	9197	3(3+0)
6	Islamic History (570-661 AD) (Prophet Muhammad S.A.W & Pious Caliphate)	Major	Subject	9105	3(3+0)
				18 Credit Hours	

4th Semester

1	Ancient History of India	Major	Subject	9139	3(3+0)
2	Methods in Historical Research	Major	Subject	9115	3(3+0)
3	Sultanate of Delhi (712-1526)	Major	Subject	9141	3(3+0)
4	Mughals in India (1526-1707 AD)	Major	Subject	9142	3(3+0)
5	Rise and Consolidation of British Power in India	Major	Subject	9143	3(3+0)
6	History of Umayyads	Major	Subject	9144	3(3+0)
				18 Credit Hours	

FEE TARIFF

Item	Fee
Registration Fee (At the time of 1st Admission)	**650/-**
Admission Fee (At the time of 1st Admission)	**1300/-**
Degree Fee (At the time of 1st Admission)	**1000/-**
Technology Fee (per semester)	**800/-**
Tuition fee per 1 Credit Hours 940 x 15 =	**14,100/-**
Total Fee for First Semester Rs.	**17,850/-**

ASSOCIATE DEGREE IN POLITICAL SCIENCE
(Programme Code 4021)

Introduction:
The Department of Politics & International Relations at Allama Iqbal Open University is pleased to announce its newly designed Associate Degree Program in International Relations and Political Science, launching for the first time This program is designed to meet the growing demand for education in the fields of global politics, international affairs, and political science. As a distance learning program, it offers accessibility to students from all regions of Pakistan through the AIOU platform.

Our Associate Degree program offers a comprehensive curriculum covering a wide range of topics, including international diplomacy, global governance, political theory, comparative politics, and international law. The aim is to provide students with a strong foundation in both theoretical frameworks and practical approaches within International Relations and Political Science.

Aligned with modern educational standards and in response to the increasing interest in political and International studies, the program emphasizes critical thinking, analytical skills, and effective communication. Students will have opportunities to participate in internships, research projects, and study abroad programs, gaining valuable real-world experience and deepening their understanding of the evolving global political landscape.

The Associate Degree program is structured to prepare graduates for a wide range of careers in diplomacy, international organizations, public policy, media, civil service, and academia. By fostering a deep and interdisciplinary understanding of both international Relations and Political Science, the program aims to equip students with the necessary knowledge and skills to successfully navigate and contribute to the complex global environment.

The Associate Degree in Political Science consists of 71 credit hours to be completed over a minimum period of four years. The program provides a broad and integrated overview of the theories, methods, and practices relevant to both disciplines, with a special focus on contemporary global political dynamics. To fulfil the General Education Requirements, Discipline-Specific Core Courses, and Practical Learning Components, students will be expected to:
- Attend fortnightly tutorials
- Participate in workshops
- Complete internships in accredited organizations
- Engage in extracurricular activities such as Entrepreneurship, Youth Clubs, and Sports, in line with HEC and university guidelines

Objectives
The Associate Degree in Political Science is designed to achieve the following objectives:
1. To fulfil the educational needs of students by preparing and guiding them for advanced studies and research in both International Relations and Political Science.

2. To enable students to critically analyze and interpret global political phenomena and socio-political issues in both Pakistani and international contexts.
3. To meet the professional demands of careers in diplomacy, public administration, international organizations, media, academia, and policymaking by equipping students with relevant knowledge. analytical tools, and practical skills.

Approved Scheme of Studies
The primary mission of the BS in Political Science program is to deliver quality education that meets the current and future academic and professional needs of students in both disciplines.

Total Number of Courses	45 (3 Credits hours Each) Except two Course
General education courses opted, from different departments	15 (3 Credit hours each Except Fahm-E-Quran I & II)
Interdisciplinary courses	04 (03 Credit hours each)
Political Science Courses	24 (03 Credits Hours each)
First Fours Semester Courses	23 (3 Credit hours each)
Last Fours Semester Courses	20 (3 Credit Hours Each)
Duration	04 Years (04 Semester)
Course Load per Semester	15-18 credit hours
Capstone Project	3 Credit Hours (Mandatory)
Internship	3 Credit Hours (Mandatory)
Fahm-E-Quran-I & II	2 Credit Hours (1 Each)
Total Credit Hours	71

Eligibility Criteria and Admission Requirement:
Admission will be offered to students who have intermediate or equivalent 12-year Education qualification (HSSC, F.A, ICS, I.COM, DAE, Tech Diploma) on open merit basis as per the University policy.

Teaching Mode: ODL

Medium of Instruction: English

Transfer of Credit Policy: As per University rules.

Proposed Starting Date: Upon the approval of the statutory bodies.

Degree Requirement:
Following requirements are necessary for award of Associate Degree Political Science Degree:

Successful completion of 71 credit hours of study in minimum four semesters. Capstone Project: In the 4th semester students will have register for the Capstone project which carries 3 credit Hours; The students will be required to perform the project work under the supervision of project proposals of the students at the beginning the 8th semester. After evaluation of the capstone project, the students will appear before a viva-vice committee to defend the project. The guidelines for the capstone project will be provided by the department.

Online Class/Workshops:
There will be mandatory online classes/workshops for all the courses and attendance will be compulsory as per the University rules.

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Assessment: The assessment will be made based on the following components as per the University policy:

- Assignments (Two for each course)
- Workshop
- Quiz Compulsory
- Final Exam

5) Internship: Student must complete for an internship of 6-8 weeks. At the end of their internship the students will be required to submit a certificate and report from the organization concerned to the department

Courses:
A Student will have to complete comprising 71 Credit hours. The semester-wise breakup of the courses as per guidelines of the Higher Education Commission is as under.

1st Semester

S.#	Course Title	Credit Hours	Course Code	Category
1	Functional English	3 (3+0)	9382	Gen Education
2	Basics of Environmental Science	3 (2+1)	9389	Gen Education
3	Islamic Studies/Ethics	3 (3+0)	9401/ 5437	Gen Education Compulsory
4	Quantitative Reasoning-I	3 (3+0)	9424	Gen Education
5	Introduction to Political Science I	3 (3+0)	9571	Major
6	Introduction to International Relations	3 (3+0)	9570	Major

(Total Credit Hours=18)

2nd Semester

S.#	Course Title	Credit Hours	Course Code	Category
1	Expository Writing	3 (3+0)	9381	Gen Education
2	Entrepreneurship	3 (3+0)	5026	Gen Education
3	Quantitative Reasoning-II	3 (3+0)	9383	Gen Education Compulsory
4	Introduction to Political Science II	3 (3+0)	9572	Major
5	Applications for information and Communication Technology	3 (2+1)	9384	Gen Edu Natural Sciences
6	Pakistan Studies	3 (3+0)	9374	Gen Education

(Total Credit Hours=18)

3rd Semester

S. No.	Course Title	Credit Hours	Course Code	Category
1	Economics	3 (3+0)	9335	Gen Education Social Science
2	Givics and Community Engagement	3 (3+0)	9385	Gen Education
3	Pakistani Adab	3 (3+0)	9403	Gen Edu. Arts & Humanities
4	Political System (Developed)	3 (3+0)	9535	Major
5	Ideology and Constitution of Pakistan	3 (3+0)	9378	Gen Education
6	Western Political Though-I	3 (3+0)	9536	Major
7	Fahm-E-Quran-I (Tajwid, Translation, and Tafsir)	01	9487	Fahm-ul-Quran (Introduction to Quran)

Total Credit Hours=19

4th Semester

Sr. No	Course Title	Credit Hours	Course Code	Category
1	Political System (Developing)	3 (3+0)	9537	Major
2	Foreign Policy Analysis	3 (3+0)	9576	Major
3	Political Ideologies	3 (3+0)	9538	Major
4	Western Political Thought-II	3 (3+0)	9539	Major
5	Muslim Political Thought	3 (3+0)	9598	Major
6	Fahm-E-Quran-II (Tajwid, Translation, and Tafsir)	01	9490	Fahm-ul-Quran (Introduction to Quran)

Total Credit Hours=16

FEE TARIFF:

Item	Fee
Registration Fee	650/-
Admission Fee	1300/-
Degree Fee (At the time of 1ˢᵗ Admission	1500/-
Technology Fee (per semester**)**	800/-
Tuition fee per 1 Credit Hours 940 x 18 =	16,920/-
Total fee for 1ˢᵗ Semester Rs.	**21,170/-**

ASSOCIATE DEGREE IN INTERNATIONAL RELATION
(Programme Code 4022)

Introduction:
The Department of Politics & International Relations at Allama Iqbal Open University is excited to announce its newly designed Associate Degree program of International Relations, launching for the first time. This program is designed to meet the growing demand for education in the field of global politics and international Relations. This Distance Learning programme will be able to cater the students from all the comers of Pakistan from the platform of AIOU.

Our Associate Degree program in International Relations offers a comprehensive curriculum that spans various aspects of global political dynamics, including international diplomacy, global governance, political theory, comparative politics, and international law. The aim is to provide students with a solid foundation in both theoretical and practical aspects of the field.

In line with the standards of modern education and in response to the increasing interest among students in political and international studies, our program emphasizes critical thinking. analytical skills, and effective communication. Students will have opportunities to engage in internships, research projects, and study abroad programs to gain real-world experience and enhance their understanding of global political issues and its shifting trends.

The Associate Degree program is structured to prepare graduates for diverse career paths, including roles in diplomacy, international organizations, public policy, media, and academia. By fostering a deep understanding of international relations and political science, we aim to equip our students with the knowledge and skills necessary to navigate and influence the complex global landscape.

The Associate Degree in International Relation Programme consists of 60 credit hours courses to be completed in a minimum period of four years. The programme provides a broad overview of International Relations theories and methods with special focus on global political dynamics. To complete the General Education requirements, Discipline specific Requirements of major courses and Practical Learning Requirements, students will be required to attend fortnightly tutorials, participate in workshops, and do internship in an accredited organization along with participating in Entrepreneurship/Youth Club/Sports activities as per HEC/ University guidelines.

Objectives:
The Associate Degree in International Relations has been designed to achieve the following objectives:
- To cater to the educational needs of our students and to prepare and guide them for pursuing higher studies and research in international relations and political science.
- To enable students to understand and explain the dynamics of global political phenomena and the socio-political landscape in both Pakistani and international contexts.

- To meet the professional requirements of the international relations and political science fields, equipping students with the skills needed for careers in diplomacy, public policy. international organizations, media, academia and related areas.

Approved Scheme of Studies

The primary mission of the Associate Degree in International Relations Program is to provide quality education to meet the current and future needs of this discipline.

Eligibility Criteria and Admission Requirement:

Intermediate or equivalent as per university policy.

Teaching Mode: ODL

Medium of Instruction: English

Transfer of Credit Policy: As per University rules.

Proposed Starting Date: Upon the approval of the statutory bodies.

Degree Requirement:

Following requirements are necessary for award of Associate Degree in International Relations degree:
1. Successful completion of 69 credit hours of study in minimum eight semesters.
2. **Online Classes/Workshops:** There will be mandatory online classes/workshops for all the courses and attendance will be compulsory as per the University rules.

3. **Assessment:** The assessment will be made based on following components as per the University policy
   i. Assignments (two for each course)
   ii. Workshop Attendance
   iii. Quiz
   iv. Final Exam

Courses:

A student will have to complete courses comprising 69 credit hours. The semester-wise break-up of these courses as per guidelines of the Higher Education Commission is as under.

The above approved scheme of study by Committee of Courses for the Associate Degree in International Relations program will be offered for admission throughout the country by the Department of Politics & International Relations after soliciting approval from the statutory bodies of the Allama Iqbal Open University, Islamabad.

1st Semester

Sr. No	Course Title	Credit hours	Course Code	Category
1	Functional English	3(3+0)	9382	Gen Education
2	Basics of Environmental Science	3(2+1)	9389	Gen Edu Natural Sciences
3	Islamic Studies/Ethics	3(3+0)	9401/5437	Gen Education Compulsory
4	Introduction to International	3(3+0)	9570	Major
5	Quantitative Reasoning -1	3(3+0)	9424	Gen Education

(Total Credit Hours= 15)

2nd Semester

1	Expository Writing	3(3+0)	9381	Gen Education
2	Application of Information and Communication Technology	3(2+1)	9384	Gen Education
3	Entrepreneurship	3(3+0)	5026	Gen Education
4	Quantitative Reasoning II	3(3+0)	9383	Gen Education

5	Introduction to Political Science I	3(3+0)	9571	Major
6	Pakistan Studies	3(3+0)	9374	Gen Education

(Total Credit Hours= 18)

3rd Semester

Sr. No	Course Title	Credit hours	Course Code	Category
1	Economics	3(3+0)	9335	Gen Edu Social Science
2	Civics and Community Engagement	3(3+0)	9385	Gen Education
3	Pakistani Adab I	3(3+0)	9403	Gen Edu. Arts & Humanities
4	Introduction to Law	3(3+0)	9573	Major
5	Introduction to Political Science II	3(3+0)	9572	Major
6	Ideology and Constitution of Pakistan	3(3+0)	9378	Gen Education

(Total Credit Hours= 18)

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4th Semester

Sr. No	Course Title	Credit hours	Course Code	Category
1	International Relation 1648-1945	3(3+0)	9574	Major
2	Diplomacy: Theory and Practice	3(3+0)	9575	Major
3	Foreign Policy Analysis	3(3+0)	9576	Major
4	Theories of International Relations	3(3+0)	9577	Major
5	Government and Politics in Pakistan	3(3+0)	9578	Major
6	International Regional Organizations	3(3+0)	9579	Major

(Total Credit Hours= 18)

FEE TARIFF:

Item	Fee
Registration Fee	650/-
Admission Fee	1300/-
Degree Fee (At the time of 1st Admission)	1500/-
Technology Fee (per semester)	800/-
Tuition Fee per 1 Credit Hours 940 x 18 =	16,920/-
Total Fee for 1st Semester Rs.	**21,170/-**

ASSOCIATE DEGREE IN PSYCHOLOGY

(Programme Code 4026)

The Associate Degree in Psychology at Allama Iqbal Open University is a Comprehensive two-year undergraduate program requiring the completion of 67 credit hours.

➢ **Program Objectives:**
To provide students with foundational knowledge of core psychological concepts, theories, empirical findings, and historical developments.
To enable the application of psychological principles to individual, social, educational, and organizational contexts.
To prepare graduates for diverse career pathways and advanced academic studies in psychology.
Contribute to addressing mental health concerns & promoting well-being in Pakistan.

➢ **Associate Degree in Psychology Program 2 years Learning Outcomes:**
Upon successful completion of the program, graduates will be able:

- To demonstrate understanding of major psychological concepts, theories, and historical perspectives.
- To apply scientific reasoning to analyze psychological phenomena.
- To use psychological principles to address real-world issues in mental health, education, and organizations.
- To practice psychology in accordance with ethical standards and cultural sensitivity.
- To pursue employment or higher education in psychology and related professional fields.

1. **Eligibility Criteria and Admission Requirements:**
An applicant having an Intermediate degree or equivalent with any subject(s) from any Board or institution is eligible for admission. All students who fulfill the above criteria will be given admission.

2. Mode of learning

The program is offered through Open Distance Learning (ODL) mode. There will be workshops for each course as per AIOU policy/rules as amended from time to time.

3. Medium of Instruction

The English language will be the medium of study. The students may not opt for any other language for any of the components of this program, except for some compulsory courses offered in the Urdu language.

4. Duration of the Program
The Associate Degree in Psychology has a duration of 2 years (four semesters) and a maximum period as prescribed by HEC and AIOU Policy.

5. Study Material
The university provides study guides to every student, preferably in electronic format. However, the students may use open educational resources available online or in libraries for their coursework and research purposes.

6. Fee Tariff

Item Fee	Item Fee
Registration Fee 650/-	Registration Fee 650/-
Admission Fee 1300/-	Admission Fee 1300/-
Degree Fee (At the time of 1st Semester)	1500/-
Technology Fee (per semester) 800/-	Technology Fee (per semester) 800/-
Tuition fee (per 3 credit hours) 2730/-	Tuition fee 13650/-
Total fee for 1st Semester Rs. 17900/-	Total fee for 1st Semester Rs. 17900/-

OR

As approved by the relevant AIOU committee.

7. Proposed Semester of Offering:

This program is proposed to be offered once a year in the spring semester. The tentative launch date of this program is spring 2026.

8. Online Classes/Workshops:

There will be online classes/workshops for all the courses as per the University rules.

9. Evaluation System

The assessment & evaluation system of the program is as per the AIOU assessment policy, rules, and regulations. Moreover, the policy rules and regulations amended from time to time shall also apply. As per current policy, students are required to attend an online workshop, upload two assignments on the LMS, and attempt an online quiz, in addition to taking the final examination for each course.

10 . Credit Hours & Division of Courses

A student will have to complete courses comprising 67 credit hours and a student is required to complete twenty-seven courses to earn an Associate degree in Psychology. The semester-wise break-up of these courses as per the guidelines of the Higher Education Commission is attached below:

Semester	S. No	Category	Course Title	Credit Hours	Course Codes
1st Semester	1	General Education	Functional English	3(3+0)	9382
	2	General Education	Basics of Environmental Science	3 (2+1)	9389
	3	General Education	Islamic Studies/Ethics	2(2+0)	9801/ 9802
	4	General Education	Quantitative Reasoning I	3(3+0)	9424
	5	General Education	Pakistan Studies	2(2+0)	9806
	6	Major	Introduction to Psychology	3(3+0)	8411
Total Credit Hours				**16**	
2nd Semester	1	General Education	Expository Writing	3(3+0)	9381
	2	General Education	Applications of Information and Communication Technology	3 (2+1)	9384

Semester	#	Category	Course	Credit Hours	Code
	3	General Education	Civics and Community Engagement	2(2+0)	9803
	4	General Education	Quantitative Reasoning II	3(3+0)	9383
	5	General Education	Ideology and Constitution of Pakistan	2(2+0)	9804
	6	Major	Ethics in Psychology	3(3+0)	9891
	7	Compulsory	Fahm-E-Quran-I	1(0+1)	9489
Total Credit Hours				**17**	
3rd Semester	1	General Education	Introduction to Sociology, Culture and Society	2(2+0)	9807
	2	General Education	Entrepreneurship	2(2+0)	9805
	3	General Education	Pakistani Adab I	2(2+0)	9828
	4	Major	Theories of Personality	3(3+0)	9615
	5	Major	Behavioral Neuroscience	3(3+0)	9892
	6	Major	Experimental Psychology	3(3+0)	9617
	7	Compulsory	Fahm-E-Quran-II	1(0+1)	9490
Total Credit Hours				**16**	
4th Semester	1	Major	Cognitive Psychology	3(3+0)	9631

	#	Category	Course	Credit Hours	Code
	2	Major	Developmental Psychology	3(3+0)	9619
	3	Major	Psychology of Gender	3(3+0)	9151
	4	Major	Social Psychology	3(3+0)	9609
	5	Major	Schools and Perspectives in Psychology	3(3+0)	9618
	6	Major	Positive Psychology	3(3+0)	9633
	7	Compulsory	Seerat-e Tayyaba	Non /Credit	9488
Total Credit Hours				**18**	
Total Credit Hours Associate Degree in Psychology (2 Year)				**67**	

10. Faculty Members:
1. Ms. Maria Mustafa Malik, **Focal Person /Assistant Professor**
Email: maria_mustafa@aiou.edu.pk
Staff Contact Number: 0519576890
2. Dr Sadia Mushtaq, Assistant Professor
Email: sadia.mushtaq@aiou.edu.pk
Contact Number: 0519576871

شعبۂ اُردو کا تعارف

(پروگرام کوڈ 4010)

تعارف (Introduction)

شعبۂ اُردو کا قیام 1974ء میں علامہ اقبال اوپن یونیورسٹی کے قیام کے ساتھ ہی عمل میں آیا۔ یہ شعبہ اب تک اردو زبان کے حوالے سے مختلف امور کی انجام دہی خصوصاً قومی زبان کو بطورِ لازمی مضمون متعارف کرانے میں فعال رہا ہے۔ اس وقت شعبۂ اردو کی طرف سے میٹرک، انٹرمیڈیٹ اور بی۔اے کے علاوہ ایم۔اے، ایم فل اور پی۔ایچ۔ڈی کے پروگرام پیش کیے جارہے ہیں۔

اہلیت (Eligibility)

☆ انٹرمیڈیٹ/مساوی

سکیم آف سٹڈیز برائے ایسوسی ایٹ ڈگری اُردو پروگرام

1- شعبہ: اُردو

2- پروگرام: ایسوسی ایٹ ڈگری

3- پروگرام کا پہلا سمسٹر (آغاز): خزاں 2025ء

4- دورانیہ: 2 سال

5- کل کریڈیٹ آورز: 69

6- کل سمسٹرز: 4 سمسٹر

7- ڈگری ٹائٹل نام: ایسوسی ایٹ ڈگری اُردو

سمسٹر وائز کورسز کی تقسیم

☆ کورس لوڈ فی سمسٹر: 15 تا 21 کریڈیٹ آورز

☆ کورسز کی تعداد فی سمسٹر: 5 تا 7 کورس فی سمسٹر

نوٹ: کسی ایک یا زیادہ کورسز میں فیل ہونے کی صورت میں طالب علم کو آئندہ اس سمسٹر میں داخلے کی اجازت ہوگی جس میں متعلقہ کورس پیش ہورہے ہوں۔)

پہلا سمسٹر

اکیڈمک کلسٹر	کریڈٹ آور	نوعیت	کورس کوڈ	کورس ٹائٹل
QRI	3	لازمی	9424	Quantative Reasoning
N Sc	3	لازمی	9389	Basic of Environmental Scieinces
	3	تخصیصی	9015	ادبی اصطلاحات (Literary Terms)
F. Eng.	3	لازمی	9382	Functional English

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اکیڈمک کلسٹر	کریڈٹ آور	نوعیت	کورس کوڈ	کورس ٹائٹل
Arts & Hum.	3	لازمی	9105	Islamic History (570-661 AD) Prophet Muhammad (SAW) & Pious Caliphate
Social Sciences	3	لازمی	8411	Introduction to Psychology
	3	تخصیصی	9037	شعری اصناف: تعارف و تفہیم (Poetical Genres: Introduction and Comprehension)
I&C of Pak	3	لازمی	9378	Ideology & Constitution of Pakistan
Civ. & Comm. Engg.	3	لازمی	9385	Civics and Community Engagement
	3	لازمی	9374	Pakistan Studies
	18	کریڈٹ آورز		

چوتھا سمسٹر

اکیڈمک کلسٹر	کریڈٹ آور	نوعیت	کورس کوڈ	کورس ٹائٹل
	3	تخصیصی	9008	تحریر و انشا (عملی تربیت) Writing and Composition (Practical Training)
	3	تخصیصی	9010	اردو زبان: قواعد و املا (Urdu Language: Grammar and Orthography)

	3	تخصیصی	9002	اردو زبان: تشکیل و ارتقا (Urdu language: Formation & Evolutions)
	15	کریڈٹ آورز		

دوسرا سمسٹر

اکیڈمک کلسٹر	کریڈٹ آور	نوعیت	کورس کوڈ	کورس ٹائٹل
Entrep	3	لازمی	5026	Entrepreneurship
Appl.ICT	3	لازمی	9384	Application of information Communication and Technology
	3	تخصیصی	9036	نثری اصناف: تعارف و تفہیم Prosaic Genres: Introduction and Comprehension
Isl. St.	3	لازمی	9401/5437	اسلامیات/اخلاقیات (Islamic Studies and Ethics)
Exp. Writing	3	لازمی	9381	Expository Writing
QRI	3	لازمی	9383	Quantitive Reasoining-II
	18	کریڈٹ آورز		

تیسرا سمسٹر

اکیڈمک کلسٹر	کریڈٹ آور	نوعیت	کورس کوڈ	کورس ٹائٹل

	3	تخصیصی	9013	تاریخِ ادب اردواوراد بی تحریکیں (History of Urdu Literature and Literary Movements)
	3	تخصیصی	9014	بیان وبدیع وعروض(Rhetoric & Prosody)
	3	تخصیصی	9024	لغت نویسی کا فن اور اردو میں لغت نویسی کی روایت (Art of Lexicography and Tradition of Lexicography in Urdu)
	3	تخصیصی	9011	اُردو داستان اورناول:فکری وفنی مباحث (Urdu Dastan and Novel: Thematic and Formalistic Debates)
	18	کریڈٹ آورز		

شرح فیس

650/-روپے	رجسٹریشن فیس
1300/-روپے	ایڈمیشن فیس
1000/-روپے	ڈگری فیس (At the time of 1st Admission)
800/-روپے	ٹیکنالوجی فیس
14100/-روپے	ٹیوشن فیس فی کریڈٹ آورز 940*15
17850/-روپے	ٹوٹل

کلیہ عربی و علوم اسلامیہ

تعارف

علامہ اقبال اوپن یونیورسٹی کے قیام کے ساتھ ہی ادارہ عربی و علوم اسلامیہ قائم کیا گیا تھا۔ اس ادارے میں عربی زبان ادب اور علوم اسلامیہ کا شعبہ موجود تھا۔ ادارے کی طرف سے ابتدائی سطح پر السان العربی، تدریب المعلمین (اے ٹی ٹی سی)، میٹرک، ایف اے اور بی اے کی سطح پر اسلامیات فقہ اور سیرت طیبہ ﷺ کے کورسز پیش کیے گئے۔

1988ء میں علامہ اقبال اوپن یونیورسٹی ایکٹ 1974 کی رو سے منظور شدہ کلیہ عربی و علوم اسلامیہ کو معرض وجود میں لایا گیا اور ادارہ عربی و علوم اسلامیہ کو کلیہ عربی والوں میں اسلامیہ کے نام سے ایک مستقل کلیہ (Faculty) کا درجہ دے دیا گیا۔

اس کلیہ کے قیام کا مقصد اسلامی علوم کی ترویج اور پاکستان میں نئی نسل کو اسلامی علوم سے اس طرح روشناس کرانا ہے کہ وہ معاشرے کو اسلام کے سانچے میں ڈھالنے کے لیے موثر کردار ادا کر سکیں اور اس کے ساتھ اہل مغرب کی جانب سے اسلام پر جو اعتراضات کیے جاتے ہیں ان کا جواب انہی کی زبان اور انہی کے انداز میں اخلاقیات کے اصولوں کو مد نظر رکھ کر دے سکیں ان مقاصد کے حصول کے لیے 1987 میں علوم اسلامیہ میں ایم فل پروگرام کی ابتداء کی گئی جو مزید ترقی پا کر

پی ایچ ڈی علوم اسلامیہ کے اجراء تک جا پہنچا۔1999ء میں ایم اے عربی و علوم اسلامیہ کے پروگراموں کا باقاعدہ اجراء کر دیا گیا اور ایم اے علوم اسلامیہ کو چار تخصصات میں تقسیم کیا گیا۔ مزید براں خزاں 2019 سے ایسوسی ایٹ علوم اسلامیہ کا چار سالہ ڈگری پروگرام بھی شروع کیا گیا جو سات تخصصات پر مبنی ہے۔

ایسوسی ایٹ عربی کا (دو سالہ) پروگرام و تفصیلات

شرائط داخلہ

جو امیدوار ایسوسی ایٹ عربی میں داخلے کے خواہش مند ہوں وہ آن لائن طریقہ کار کے تحت اپلائی کریں۔ داخلہ کی شرائط درج ذیل ہیں:

1۔ کسی تسلیم شدہ بورڈ/یونیورسٹی سے ایف اے یا مساوی ڈگری میٹرک مع خاصہ سرٹیفکیٹ جو کہ IBCC کے منظور شدہ مدارس یا بورڈ سے پاس کیا گیا ہو، اس شرط کے ساتھ کہ طالب علم ایف اے لیول کے کورسز کو پاس کیے ہوں تاکہ وہ ایسوسی ایٹ پروگرام مکمل ہونے سے قبل IBCC سے مساوی سرٹیفکیٹ حاصل کر سکیں۔

صرف داخلہ کی شرائط پر پورا اترنے والے طلباء ہی فیس جمع کروائیں، ایک وقت میں یونیورسٹی کے ایک ہی پروگرام میں داخلہ لیا جا سکتا ہے۔

1۔ ایسوسی ایٹ عربی پروگرام کا کم سے کم دورانیہ دوسال (4 سمسٹرز) ہے، جبکہ زیادہ سے زیادہ دورانیہ 4 سال ہے۔

2۔ ہر سمسٹر کی مدت 6 ماہ ہے، کل چار سمسٹرز ہیں ہر سمسٹر کے کورسز کی ورکشاپ امتحانی مشقیں اور کوئز لازمی ہیں۔

3۔ طالب علم یونیورسٹی کی طرف سے پیش کئے گئے، ہر تخصص کے کورسز کے مطابق ہی داخلہ لے سکے گا۔

4۔ ایسوسی ایٹ عربی کی دوسالہ ڈگری کے حصول کے لئے تمام طلباء کو کم از کم 69 کریڈٹ آورز کی تکمیل کرنا ہوگی۔

5۔ طلباء و طالبات کی سہولیات کے پیش نظر شعبہ عربی کو پیش کردہ کورسز میں سے کسی بھی وقت تبدیلی کا اختیار حاصل ہوگا۔

ایسوسی ایٹ عربی پروگرام کوڈ 4018
دوسالہ پروگرام
(پہلا سمسٹر)

کریڈٹ آورز	نام کورس	کورس کوڈ	نمبر شمار
03	Functional English	9382	1
03	Quantitative Reasoning–I	9424	2

کریڈٹ آورز	نام کورس	کورس کوڈ	نمبر شمار
03	Introduction to Sociology Culture and Society	9410	3
03	اسلامیات/اخلاقیات (غیر مسلموں کیلئے)	9401/5437	4
03	Application of Information and Communication Technologies	9384	5
15	کریڈٹ آورز		

(دوسرا سمسٹر)

کریڈٹ آورز	نام کورس	کورس کوڈ	نمبر شمار
03	Expository Writing	9381	1
03	Basics of Environmental Sciences	9389	2
03	Quantitative Reasoning–II	9383	3
03	Ideology & Constitution of Pakistan	9378	4
03	Entrepreneurship	5026	5
03	Civics and Community Engagement	9385	6
18	کریڈٹ آورز		

(تیسرا سمسٹر)

کریڈٹ آورز	نام کورس	کورس کوڈ	نمبر شمار
03	العربیۃ الوظیفیۃ-1 Functional Arabic –1	4900	1
03	القواعد الأساسیۃ Basic Arabic Grammar	4901	2
03	القواعد التطبیقیۃ Applied Grammar–I	4905	3
03	الأدب الدینی (القرآن)	4910	4

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Fee Tariff

Item	Fee
Registration Fee	650/-
Admission Fee	1300/-
Degree Fee (At the time of 1st Admission	1000/-
Technology Fee (per semester)	800/-
Tuition fee per 1 Credit Hours **910×15**	13650/-
Total fee for 1st Semester Rs.	**17400/-**

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
		Religious Literature (Quran)	
03	4915	تاریخ الأدب العربی القدیم History of Classical Arabic Literature	5
03	9374	مطالعہ پاکستان	6
		کریڈٹ آورز	18

(چوتھا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	4904	مصادر اللغة والأدب Sources of Language & Literature	03
2	4906	العربية الوظيفية-II Functional Arabic-II	03
3	4912	الأدب الدینی (الحدیث) Religious Literature (Hadith)	03
4	4913	الشعر العربی القدیم (النصوص المختارة) Classical Arabic Poetry (Selected Texts)	03
5	4914	النثر العربی القدیم (النصوص المختارة) Classical Arabic Prose (Selected Texts)	03
6	1919	عربی قواعد Arabic Grammar	03
		کریڈٹ آورز	18

GENERAL INFORMATION

i. The certificates/degrees of AIOU are equivalent to any other recognized Board/University.

ii. A candidate is required to apply for admission online only.

iii. If an applicant does not receive any information regarding admission within three months from submission of application, he/she should presume no admission.

iv. A course taken by any student cannot be change during the semester. However, in real hardship cases, the change in courses will be allowed only before the start of study period after deposit of prescribed fee. The study period schedule is available on AIOU website.

v. The address of a student will not be changed during the semester.

vi. On payment of the registration fee, each student will be issued a student ID. This number must be quoted in all the future correspondence along with the roll number, course(s), code numbers and semester.

vii. Study material shall be available at the LMS and on the AIOU website.

viii. After confirmation of admission students are usually intimated about the part time tutors for each course through student CMS portal. If you do not found information about tutors, you are required to contact the AIOU Regional Office concerned immediately without any delay.

ix. Rules and regulations framed, enhanced and changed from time to time by the authorities, bodies of the university will be effective as deemed necessary. The student will have to abide by all such rules and regulations from the date of their implementation.

x. A student who fails in continuous assessment component is not eligible to reappear but will be allowed to re-register for the same course at its next offering semester by the university.

xi. It is the responsibility of the student to remain in touch with the department regarding the selected programme.

xii. A student already admitted to a programme or a specialization of a programme shall not be allowed to transfer or to get admission to another programme unless he/she formally postpones it till the completion of the new programme or withdraws from the previous programme.

xiii. After completion of a programme successfully, a student has to apply to Controller of Examinations for issuance of certificate/degree.

xiv. The university reserves the right to change the contents of this prospectus without any prior notice as per university policy.

xv. The student must inform the Admission Department in writing about admission mistakes within the

period of 15 days, which is not according to the admission form/ check list or mistake in name and address. No request for any change will be entertained after the stipulated period.

xvi. Admission cannot be granted if the fee deposited after due.

xvii. In case of discrepancies in the name of student/ Father's name of the student or difference in name mentioned in his/her other educational certificates, the name on the Matric certificate of the student will be considered as correct name. The Examination Department shall also issue certificate/ degree on the said name.

xviii. In case provision of forged documents for admission, not only the admission will be refused to the applicant but the fee deposited by him/her will also be forfeited. The university may proceed further in the matter.

xix. The degree/diploma/certificate of the student will be quashed:

i) If any mistake found in compilation or declaration of result at any stage.

ii) If any candidate found ineligible for a degree/ diploma/certificate during the cross verification process of result and documents at any stage.

iii) If found that candidate submitted forged/fake/ illegal document(s) in the University at any stage.

Note: Beware that University has not authorized any person or private institute to collect payment/forms. All the students are instructed to deposit fee by themselves in designated bank branches. In case of any discrepancy in admission fee/ admission form the University will not be responsible and the student will have to face the consequences.

FEE DEPOSITING PROCEDURE

The university has introduced a new method of depositing the fee and admission forms for the convenience of the students. For making the process more consistent and effective, the university has entered into a formal agreement. According to this agreement, the student can deposit the prescribed fee in any branch of all the

National Bank of Pakistan

First Woman Bank Ltd,

Allied Bank Ltd,

MCB Bank Ltd,

United Bank Limited.

The bank branch will issue a receipt of depositing the admission form and fee. This process will give relief to the students from making bank drafts and maintaining the records of the draft copies. It will also save the additional expenditure on draft making and mailing the admission forms to the university. In this way the admission forms and fee will safely reach the admission department.

PROCEDURE OF FEE DEPOSIT THROUGH TELECOS

Easypaisa
Through Easypaisa App
The account may be created after downloading the Easypaisa Mobile App from Playstore. For using this mode, student must have balance equal to his/her payable fee in Easypaisa mobile account. There are **no transactions charges**, if student use this mode to pay his/her fee. Following is the procedure of fee payment through Easypaisa App.
1. Login to Easypaisa App
2. Press "View All"
3. In "Payment" Section, select "Fee Collection"
4. Select "AIOU"
5. Enter "Challan Number"
6. Easypaisa App will show the payable amount & due date
7. Press "Pay Now"
8. Fee will be Paid and student will receive confirmation SMS from 3737
9. Student will write **Transaction ID** and **"Paid via Easypaisa App"** on the challan and admission form. Students are advised to keep the confirmation SMS save in phone until the receipt of intimation of admission confirmation from AIOU

Upaisa
Through Upaisa App
The account may be created after downloading the Upaisa Mobile App from Playstore. For using this mode, student must have balance equal to his/her payable fee in Upaisa mobile account. There are **no transactions charges**, if student use this mode to pay his/her fee. Following is the procedure of fee payment through Upaisa App.
1. Login to Upaisa App
2. Please click on "Payments"
3. Click on "AIOU"
4. Enter "Challan Number"
5. Upaisa App will show the payable amount
6. Press "Pay Now"
7. Fee will be Paid and student will receive confirmation SMS
8. Student will write **Transaction ID** and **"Paid via Upaisa App"** on the challan and admission form. Students are advised to keep the confirmation SMS save in phone until the receipt of intimation of admission confirmation from AIOU.

Jazz Cash
Through Jazzcash App
The account may be created after downloading the Jazzcash Mobile App from Playstore. For using this mode, student must have balance equal to his/her payable fee in Jazzcash mobile account. There are **no**

transactions charges, if student use this mode to pay his/her fee. Following is the procedure of fee payment through Jazzcash App.
1. Login to Jazzcash App
2. Please click on "Education Fee"
3. Select "Universities" from the Menu
4. Select "AIOU" from the Sub Menu
5. Enter "Challan Number"
6. Jazzcash App will show the payable amount and due date
7. Enter MPIN
8. Fee will be Paid &student will receive confirmation SMS
9. Student will write **Transaction ID** and **"Paid via Jazzcash App"** on the challan and admission form. Students are advised to keep the confirmation SMS save in phone until the receipt of intimation of admission confirmation from AIOU

Through USSD String *786#

The Jazzcash mobile wallet account may be created by dialing *786#. For using this mode, student must have balance equal to his/her payable fee in Jazzcash mobile account. There are **no transactions charges**, if student use this mode to pay his/her fee. Following is the procedure of fee payment through USSD string *786#
1. Dial *786#
2. Select "Payments"
3. Select "Education Payments"
4. Select "AIOU"

5. Enter Challan No.
6. Screen will show the payable amount
7. Enter MPIN
8. Fee will be Paid &student will receive confirmation SMS
9. Student will write **Transaction ID** and **"Paid via Jazzcash786 String"** on the challan and admission form. Students are advised to keep the confirmation SMS save in phone until the receipt of intimation of admission confirmation from AIOU.

Through Jazzcash Agent Shop/Jazz Franchise /Mobilink Microfinance Bank Branches

Fee can also be paid by visiting any Jazzcash Agent shop, Jazz franchise and Mobilink Microfinance Bank branch. For using this mode, student has to pay **Rs.20/- per transaction** in addition to the payable fee. Following is the fee payment procedure through this mode.
1. Student may visit any nearest Jazzcash Retailer (Agent) Shop, Jazz Franchise or Mobilink Microfinance Bank branch
2. Student will inform the retailer/franchisee/teller that he/she wish to pay fee of AIOU
3. Retailer/Franchisee/Teller will ask the student to share CNIC number, Mobile Number & Challan Number
4. Retailer/Franchisee/Teller will enter the Challan Number in his Jazzcash Tab/system
5. Tab/System will show the payable amount & due date

6. Student will hand-over the fee amount to retailer/ franchisee/teller
7. Once the fee amount is handed over, the retailer/ franchisee/teller will process the fee transaction
8. Fee will be paid and student will receive confirmation SMS on mobile number. Transaction charges will be mentioned in the confirmation SMS
9. Student will write **Transaction ID** and **"Paid via Jazzcash Agent/Franchisee/Teller"** on the challan and admission form. Bank stamp will be embossed only in case the fee is paid through Mobilink Microfinance Bank branches. Students are advised to keep the confirmation SMS save in phone until the receipt of intimation of admission confirmation from AIOU.

Through 1-Link Modes/Channels

In addition to the existing fee payment modes, fee can also be paid through below mentioned 1-Link modes/channels.

Note:
For fee payment through 1- Link banks, website, digital banking and outlets, please enter **1Bill Prefix: 10004717950** before challan number.

Fee payment through IBFT/ RAAST/ Funds Transfer Mode is not allowed

Over the Counter
In addition to over the counter fee payment facility through ABL, MCB, FWBL and NBP, the fee can also be paid by visiting any branch of the banks mentioned below.
- *1 Link Banks (Al Barka, Askari Bank, Bank Islami, Meezan Bank, Faysal, Bank, JS Bank, Habib Metro, NRSP bank)*

Web-Based
- *Credit/Debit Card*
  All Master/VISA/Pay Pak/ Union Pay Credit/Debit Cards

  For web-based fee payments, please click on PAY button available on OAS/CMS/AIOU website or directly go to aiou.kuickpay.com

Digital Banking
Mobile Banking, Internet Banking and ATM of banks

Note:
For payment through digital banking, select 1Bill option from the Bank app, internet banking or ATM.

Outlets
TCS, Leopard, NADRA e Sahulat, HBL Konnect

☆ فیس کی تفصیل درج ذیل ہے۔

Sr. No.	Time Frame	Amount (Rs)			
		Correction in Name Spelling	Change in Name	Correction in Father's Name	Correction in Date of Birth
1	Within 2 years of Passing Program	Rs.1500/-	Rs.3000/-	Rs.3000/-	Rs.4000/-
2	After 2 to 5 years	Rs.3500/-	Rs.4500/-	Rs.4500/-	Rs.5500/-
3	After 5 to 10 years	Rs.5000/-	Rs.6000/-	Rs.6000/-	Rs.7500/-
4	After 10 years	Rs.10000/-	Rs.12000/-	Rs.12000/-	Rs.14000/-

نوٹ: پروگرام پاس کرنے سے پہلے نام یا تاریخ پیدائش میں درستگی کے لیے فیس نہیں لی جائے گی۔

Note: Beware that University has not authorized any person or private institute to collect payment/forms. All the students are instructed to deposit fee by themselves in designated bank branches. In case of any discrepancy in admission fee/ admission form the University will not be responsible and the student will have to face the consequences.

ہدایات برائے درستگی نام طالب علم / والد / تاریخ پیدائش

☆ درخواست بذریعہ CMS Student Service Request یا فارم ہذا کے ذریعے جمع کروائی جاسکتی ہے۔ دونوں صورتوں میں طالب علم کی درخواست کی منظوری ڈائریکٹر شعبہ داخلہ سے لی جائے گی اور ان کا فیصلہ حتمی ہو گا۔ منظوری کے بعد متعلقہ اہلکار چالان فارم Generate کرے گا اور طالب علم کو مطلع کرے گا اس کے بعد طالب علم فیس جمع کروا کر ترمیم حاصل کر سکے گا۔

☆ منظوری سے قبل ہر گز فیس جمع نہ کروائیں جمع کروائی گئی فیس واپس نہ ہو گی۔

☆ گورنمنٹ کے نوٹیفیکیشن اور یونیورسٹی قوانین کے مطابق سرکاری و نیم سرکاری اداروں کے ملازمین کی تاریخ پیدائش جو کہ ملازمت ریکارڈ میں درج ہے تبدیل نہیں ہو گی۔

☆ اگر کسی طالب علم کو ایک سے زائد پروگرامز میں تصحیح درکار ہے تو طالب علم پہلے رجسٹرڈ پروگرام کے مطابق صرف ایک بار فیس جمع کروائے گا اور اگلے پروگرامز میں تصحیح کی فیس وصول نہیں کی جائے گی۔

☆ اگر کوئی طالب علم اپنے نام اور ولدیت کی درستگی / تبدیلی ایک ہی درخواست میں کروانا چاہتا ہے تو وہ یونیورسٹی سے جاری کردہ چالان کے مطابق صرف ایک ہی فیس جمع کروائے گا۔

REGULATIONS FOR REFUND OF ADMISSION FEE

(i) The Applicant/candidate/student who have submitted his/her fee for Admissions but do not wish to continue and applied for refund of fee before the start of his/her study period as per Academic Calendar available on the AIOU website corresponding to his/her respective semester i.e Autumn or Spring, the fees will be refunded after the deduction @ 10% of the total fee.

(ii) The Applicant/Candidate who was not eligible but deposited the fee for admission and applied for refund within one year from the date of fee deposit, the fee shall be refunded after deduction @15% of total fee.

(iii) The student who has deposited his/her fee in excess of due fee that total excess amount shall be refunded or adjusted as the case may be.

(iv) The Treasurer Department shall verify the fee of students and shall send the case to the Audit Department for pre-audit.

(v) The cheque will be issued to the candidate by the Campus Payment Section (CPS), Treasurer's Department.

(vi) In the case of death, the full fee will be refunded through crossed cheque in favour of the Blood Relative of deceased student, after fulfilling all the codal formalities. The refund case must be submitted within one year of fee deposit.

(vii) In case the students who are not allowed/granted admission to a program offered by the University due to less enrollment/non formation of viable group/non offering of courses, full fee will be refunded to them.

(viii) If the admission of an Applicant/Candidate is not matured due to any reason beyond the control of the University or due to unforeseen issues, the whole paid fee, without any deductions shall be refunded to the respective applicant/candidate. The refund case must be submitted within one year of fee deposit.

DISABILITY COORDINATORS

In compliance with Higher Education Commission (HEC) revised policy i.e., "Policy for students with disabilities at HEIs in Pakistan 2021", the following Officers have been appointed as Disability Coordinators to facilitate the students with disabilities at AIOU:

Sr. #	Name of the Officer	Telephone Nos.
1.	Dr. Hira Ibrahim, Medical Officer	051-9571110
2.	Mr. Umair Bin Nadeem, Assistant Director Press & Media, Directorate of Public Relations	051-9571372

IMPORTANT TELEPHONE NUMBERS

Sr.#	Name	Telephone Nos.
1.	Director Admissions	051-9250043 051-9250162 (Fax)
2.	Assistant Registrar (Mailing)	051-9250185
3.	Controller of Examinations	051-9250012
4.	Director Students Affairs	051-9250174
5.	Assistant Registrar (Postgraduate)	051-9057403

ADDRESSES OF PTRC(S) ACROSS PAKISTAN

S. #	Region	Regional Coordinators	Mobile #
1	Hyderabad	Mr. Rasheed Ahmad, Regional Coordinator, Allama Iqbal Open University, HST, Govt. Shah Abdul Latif High School Tando Adam Tehsil Tando Adam	0333-2881340
2	Rawalpindi	Mr. Muhammad Raza Vaince, Regional Coordinator, Allama Iqbal Open University, Senior Headmaster (Rtd.), Rakh Printing Press, Pindi Road, Tehsil Kallar Syedan, District Rawalpindi.	0300-9700563
3	Rawalpindi	Mr. Rashid Shahzad, Regional Coordinator, Allama Iqbal Open University, S.S.S., KRL Model College for Boys Tehsil Kahuta District Rawalpindi	0300-9143860
4	Rawalpindi	Mr. Ayaz Qureshi, Regional Coordinator, Allama Iqbal Open University, Incharge/Headmaster, Govt. High School PAF Base Lower Topa, Tehsil Murree District Murree.	0314-9517902
5	Rawalpindi	Mr. Danish Majeed, Regional Coordinator, Allama Iqbal Open University, Incharge/Headmaster, Govt. High School, Anwali, Tehsil Kotli Sattian, District Rawalpindi	0334-5097767
6	Rawalpindi	Dr. Muhammad Anwar, Regional Coordinator, Allama Iqbal Open University, Headmaster, Govt. High School, Bhabra Tehsil Wah Cantt District Rawalpindi.	0300-5363883
7	Rawalpindi	Mr. Shakeel Ahmed, Regional Coordinator, Allama Iqbal Open University, EST, Village & Post Office Rupper Kalan, Sub Tehsil Chakbeli Khan, District Rawalpindi.	0334-5290864
8	Rawalpindi	Mr. Arshad Mehmood, Regional Coordinator, Allama Iqbal Open University, Principal, Govt. MC Higher Secondary School, Tehsil Gujar Khan District Rawalpindi	0336-5355163
9	Muzaffarabad	Mr. Naseer Ahmed, Regional Coordinator, Allama Iqbal Open University, SST, C/o Zahoor Shopkeeper, Main Bazar, Pattika P/O & Tehsil Patika, Muzaffarabad	0343-5791465
10	Muzaffarabad	Mr. Zia Arif Awan, Regional Coordinator, Allama Iqbal Open University, Headmaster, C/o Hamdani Block Depot, Huttian Bala, Tehsil & District Huttian Bala	0333-2333327

11	Muzaffarabad	Mr. Naqaash Mehmood, Regional Coordinator, Allama Iqbal Open University, SST, Govt. Boys High School, Chakothi Post Office Chakothi, Tehsil Huttian Bala, Distt. Jhelum Valley	0312-8600098
12	Muzaffarabad	Mr. Malik Mushtaq Ahmed, Regional Coordinator, Allama Iqbal Open University, AP, Govt. Boys Degree College, Leepa Tehsil Leepa, District Jhelum Valley	0355-8155551
13	Muzaffarabad	Mr. Mushtaq Ahmed Mughal, Regional Coordinator, Allama Iqbal Open University, Librarian, Govt. Boys Degree College, Authmuqam, Tehsil Authmuqm, District Neelum	0355-8152453
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17	Mardan	Mr. Khurshid Khan, Regional Coordinator, Allama Iqbal Open University, Principal, Govt. High School, Takht Bhai, Tehsil Takht Bhai District Mardan	0315-9300077
18	Mardan	Dr. Iftikhar Ali, Regional Coordinator, Allama Iqbal Open University, Headmaster, Govt. High School, Shamozai, Tehsil Katlang, District Mardan	0346-9354577
19	Mardan	Mr. Muhammad Ayaz, Regional Coordinator, Allama Iqbal Open University, SST, Govt. High School, Asota Sharif, Tehsil Razor District Swabi	0313-6692788
20	Mardan	Dr.Sheraz Khan, Regional Coordinator, Allama Iqbal Open University, SPST, Govt. Primary School, Hayatabad Jabai Tehsil Lahor District Swabi	0313-9748080
21	Mardan	Mr. Ghaza Bacha, Regional Coordinator, Allama Iqbal Open University, District Programme Coordinator, Village and Post Office Kaddi Tehsil & District Swabi	0300-5686975
22	Mardan	Mr. Rasheed Khan, Regional Coordinator, Allama Iqbal Open University, SST, Govt. High School, Gari Chatra Tehsil Topi District Swabi	0344-5334478
23	Gilgit	Mr. Imtiaz Hussain, Regional Coordinator, Allama Iqbal Open University, SST, Govt. Boys High School Tehsil Danyor District Gilgit	0346-5260815
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